



Board of Trustees

Thursday, September 10, 2026

Regular Meeting at 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

Live Stream available on Town website

Minutes

Call to Order and Roll Call

Meeting Called to Order at 6:00pm.

Present: Trustee Tony Beltran, Mayor Dennis Stern, Trustee John Marble, Trustee Atis Jurka

Absent: Trustee Michael Beeson, Trustee Roger Moseley, Trustee Elizabeth Harris

Pledge of Allegiance

Invocation

Tony Beltran gave the invocation.

Presentations

1. Community Recognition — Phyllis Head

The Board of Trustees recognized Phyllis Head for 46 years of community dedication, including service on the Palmer Lake Park Commission and efforts toward protecting the natural environment.

Proclamation

2. 2026 Creek Week Proclamation

Outreach coordinator Mary Wilson presented the 2026 Creek Week proclamation for the Fountain Creek Watershed District, highlighting its ongoing restoration projects and the annual 9-day watershed cleanup scheduled for September 26 through October 4. This year's effort invites residents to join as crew leaders or members for trash removal and noxious weeding, including a joint event in Palmer Lake to fulfill headwater stewardship for downstream communities.

Following this presentation the Board of Trustees proclaimed September 26, 2026 through October 4, 2026 as Creek Week.

Consent Agenda

Items under the consent agenda may be acted upon by one motion. If, in the judgment of a board member, a consent agenda item requires discussion, the item can be placed on the regular agenda for discussion and/or action.

3. Minutes from Special Meeting August 27, 2026, Regular Meeting August 27, 2026
4. Monthly Financials July 2026
5. Checks over \$15,000 Leasing Specialist, LLC \$17,500.00

Trustee Jurka inquired about a couple of line items in the Monthly Financial Report regarding venue rental fees and payments to CBK Consulting.

John Marble moved to Approve. Tony Beltran seconded.

Voting Yes: Tony Beltran, Dennis Stern, John Marble, Atis Jurka

Voting No: None

Abstaining: None

Motion Passed (4 - 0)

Staff/Department Reports

6. Administrator

Town Administrator Patrick Davidson has initiated work on the 2027 budget projections and implemented a freeze on non-essential spending and new capital projects, while conducting weekly town tours to evaluate future needs. The town is addressing various administrative and municipal matters, including proposed motorized vehicle restrictions on trails, pickleball court maintenance, stormwater management incentives, and pending legal and staffing selections.

7. Attorney

Attorney James Godbold reported on a quiet title notice regarding property easements the town holds, though the legal team verified there are no adverse claims against the municipality and will track the case. Additionally, the selection process for a hearing officer has been narrowed to two final candidates, with a hiring decision expected by the end of next week.

8. Town Clerk/Administration/Treasurer

Town Clerk Erica Romero had no other items other than those in the meeting packet and made herself available for any questions. She clarified that all June and July invoices and check register payments have been fully reconciled and are in order. She later clarified that the CBK payments were billed in arrears by one month.

9. Police

No verbal report was given.

10. Water

Water Supervisor Chaz Roubidoux reported that despite recent rains, the town remains under a stage one water emergency, though an outdoor watering ban and seasonal changes have cut water demand by 25% and allowed a shift to the higher-quality Denver well. The water main installation on the Shady Lane project is on schedule, with phase two set to proceed using pre-allocated funds.

11. Public Works including Roads and Park Maintenance

Town Administrator Davidson gave a brief report on the status of the town's roads and parks. The town has upgraded dumpsters and is maintaining ongoing park operations. Crews are addressing stormwater maintenance by regrading culverts and evaluating steep road pitches near the Glenn to prevent local flooding.

12. Fire

Chief John Vincent reported that Deputy Chief Keough is scheduled to return from Washington State early next week. A moment of silence was held to commemorate the 25th anniversary of the September 11 attacks, with the firefighter association requested to light the star in memory of first responders.

Business Items

13. Discussion, Review, and Potential Action on Resolution 31 -2026 regarding a Temporary Data Center Moratorium

Atis Jurka moved to approve Resolution 31-2026 and to amend the effective date to current date rather than 9 July 2026. John Marble seconded.

Voting Yes: Tony Beltran, Dennis Stern, John Marble, Atis Jurka

Voting No: None

Abstaining: None

Motion Passed (4 - 0)

14. Discussion and Possible Action Regarding the Sale of a Town of Palmer Lake Police Vehicle

Town Administrator Davidson requested approval to dispose of a retired 2016 Ford Explorer using a transparent, closed-bid process with a set reserve price. This 30-day competitive process was chosen over sole-source sales and online platforms to maximize town revenue and avoid third-party commissions up to 30%.

Dennis Stern moved to approve the request from the police vehicle as outlined. John Marble seconded.

Voting Yes: Tony Beltran, Dennis Stern, John Marble, Atis Jurka

Voting No: None

Abstaining: None

Motion Passed (4 - 0)

Public Comment For Items Not on the Agenda

No public comment was given.

Board Reports

Trustee Jurka - Reported on the 9/11 Service at the Monument Fire Station and at O'Malley's. Inquired about a possible celebration for the time capsule place on November 5th, 2021.

Trustee Beltran - Wanted to thank Gene Kalesti for helping out with the recognition of Phyllis Head tonight.

Mayor Stern - Gave a short report on upcoming events in Palmer Lake.

Trustee Jurka - Requested a formal discussion on more detailed attorney invoices for the town.

Next Meeting and Future Items

Adjourn

John Marble moved to Adjourn. Tony Beltran seconded.

Voting Yes: Tony Beltran, Dennis Stern, John Marble, Atis Jurka

Voting No: None

Abstaining: None

Motion Passed (4 - 0)

Mayor Dennis Stern

Attest: Erica N. Romero, CMC Town Clerk