



## **Record of Minutes**

**Thursday, March 8, 2018, 7:00PM**

Palmer Lake Town Hall – 28 Valley Crescent

*This agenda is subject to revision*

### Board of Trustees Present:

Mayor John Cressman

Mayor Pro-tem Richard Kuehster

Trustee Paul Banta

Trustee Glant Havenar

Trustee Mark Schuler

Trustee Bob Mutu

Trustee Mitch Davis

### Staff Present:

Town Attorney Maureen Juran

Town Administrator Catherine Green

Sarom Teiv, Veterans Local Government Management Fellowship

### 1. Call to Order

*Mayor Cressman called the meeting to order at 7:00PM*

### 2. Pledge of Allegiance

### 3. Roll Call

### 4. Approval of Agenda

### 5. Approval of Minutes (February 22, 2018)

### 6. Unscheduled Public Comments

*Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker. Time will be limited to 30 minutes.*

*Ms. Terri Hayes from the Chamber of Commerce, invited everyone to the Chamber's annual dinner to be held on April 7<sup>th</sup>.*

## **Financials:**

### 7. Submittal of January and February Financials (questions of staff, no vote required)

### 8. Approval of invoices over \$15,000 – Bradley Excavating, CIRSA (insurance)

*An additional invoice from CUSP for fire mitigation around the reservoir was added. After several questions from the Council, Trustee Kuehster made a motion to approve all three invoices, motion seconded by Trustee Schuler. Motion passed 7-0.*

### 9. Approval of February Bills

*Trustee Mutu made a motion to approve the February bills, seconded by Trustee Kuehster. Motion passed 7-0.*

### **Special Guests:**

10. Jennifer Cheeseman, Special Olympics winner  
*Item removed*
11. Pikes Peak Regional Building Department, building code revisions –  
*Discussion of the adoption of new international building code*
12. Parks events, fundraising, and insurance costs – Jeff Hulsman  
*Discussion of events and insurance coverage. Approve home run derby as a town event allowing the event to be covered by town insurance. Moved by Trustee Havenar and seconded by Trustee Mutu. Motion carried 7-0.*

### **Ordinances: (roll call vote, public hearing required)**

13. Ordinance No. 5 of 2018: An Ordinance repealing sections 13.02.020 and 13.02.060 of the Town of Palmer Lake Municipal Code concerning water tap fees, water base rates and water usage rates, and adopting a new section 13.02.020, and declaring an emergency. *Motion to increase water base rate by \$6.25/month for the purpose of securing a loan to build a water storage tank. Motion made by Trustee Davis and seconded by Trustee Banta . Roll call vote 7-0.*

### **Resolutions: (No public hearing, audience comments at Mayor's discretion)**

14. Resolution No. 7 of 2018: A Resolution setting and increasing the water base rates for the Town of Palmer Lake, Colorado, and setting, without increasing water tap fees and usage rates.  
*Motion to increase water base rate by \$6.25/month for the purpose of securing a loan to build a water storage tank. Motion made by Trustee Kuehster and seconded by Trustee Mutu . Motion passed 7-0*

### **Council Discussions:**

Candidate meet and greet – March 17<sup>th</sup>, 10:00am – noon at Town Hall

15. Recodification discussions

*Discussion on two drafts for the recodification concerning: Firearms discharge and RV parking and storage*

### **Discussion of Agenda Items for upcoming Council Meetings:**

16. Unscheduled Public Comments

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17. Town Attorney report

*No report*

18. Staff updates

*New website is online. The information and populating of the website was done by Sarom Tiev*

19. Town Council Comments and Reports *More on recodification*

20. Executive session pursuant to CRS 24-6-402(4)(e) to instruct negotiators and 24-6-402(4)(b) for legal advice on such positions.

*Motion and roll call vote to go into executive session*

*Motion to go out of executive session and into the regular meeting*

21. Adjourn

*9:50pm*

*Please note: If you have a disability and need auxiliary aids or services, please notify the Town of Palmer Lake (719-481-2953) at least 48 hours in advance of when services are needed. The Town of Palmer Lake will make every effort to accommodate the needs of the public.*