



**Town Council Regular Meeting
Thursday, January 24, 2019, 6:00 PM
Palmer Lake Town Hall – 28 Valley Crescent**

This agenda is subject to revision

Liquor License Authority: SPECIAL EVENT PERMIT AWAKE THE LAKE

Town Council Regular Meeting

1. Call to order
2. Pledge of Allegiance
3. Roll call
4. Approval of Agenda
5. Approval of minutes from January 10, 2019
6. Council comments, reports, meetings attended

Discussions, Topics

7. Water study update will be February 28th meeting
8. Change fee schedule for all Town services

Staff Reports

9. Manager's report

Please note: If you have a disability and need auxiliary aids or services, please notify the Town of Palmer Lake (719-481-2953) at least 48 hours in advance of when services are needed. The Town of Palmer Lake will make every effort to accommodate the needs of the public.

NEXT TOWN COUNCIL MEETING SCHEDULED FOR FEBRUARY 14TH 2019

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be Nonprofit and One of the Following (See back for details.)

- | | | |
|--|--|--|
| ☒ Social | ☐ Athletic | ☐ Philanthropic Institution |
| ☐ Fraternal | ☐ Chartered Branch, Lodge Or Chapter | ☐ Political Candidate |
| ☐ Patriotic | ☐ Of A National Organization Or Society | ☐ Municipality Owning Arts Facilities |
| ☐ Political | ☐ Religious Institution | |

LIAB Type of Special Event Applicant is Applying for:

- 2110 ☐ Malt, Vinous And Spirituous Liquor \$25.00 Per Day
2170 ☐ Fermented Malt Beverage (3.2 Beer) \$10.00 Per Day

DO NOT WRITE IN THIS SPACE

Liquor Permit Number

1. Name of Applicant Organization or Political Candidate

Awake The Lake dba "Palmer Lake Fireworks Committee"

State Sales Tax Number (Required)

19951112144

2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP)

*PO Box 775
Palmer Lake CO 80133*

3. Address of Place to Have Special Event (include street, city/town and ZIP)

*The Historic Pincroest Event Center
106 Pincroest Way, Palmer Lake CO 80133*

Name

Date of Birth

Home Address (Street, City, State, ZIP)

Phone Number

4. Pres. Secy of Org. or Political Candidate

Jeff Hulsman

11/4/55

104 Hwy 105 Palmer Lake 80133

719-489-0321

5. Event Manager

Zack Goss/Kenneth Cooper

12/12/76

149 Shady Ln. Palmer Lake 80137

910-260-0439

6. Has Applicant Organization or Political Candidate been issued a Special Event Permit this Calendar Year?

☒ NO ☐ YES HOW MANY DAYS?

7. Is premises now licensed under state liquor or beer code?

☐ NO ☒ YES TO WHOM? *Maria + Jess Smith*

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? ☒ Yes ☐ No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Date	Date	Date	Date
02/02/19				
Hours From 5:00 p.m.	Hours From .m.	Hours From .m.	Hours From .m.	Hours From .m.
To 9:00 p.m.	To .m.	To .m.	To .m.	To .m.

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature

[Signature]

Title

Event Manager/Coastres

Date

1-2-19

Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)

- ☐ City
☐ County

Telephone Number of City/County Clerk

Signature

Title

Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information

License Account Number	Liability Date	State	Total
		-750 (999)	\$

(Instructions on Reverse Side)

OFFICE OF THE SECRETARY OF STATE
OF THE STATE OF COLORADO

CERTIFICATE OF FACT OF GOOD STANDING

I, Wayne W. Williams, as the Secretary of State of the State of Colorado, hereby certify that, according to the records of this office,

Palmer Lake Restoration Project Inc. c/o AWAKE THE LAKE

is a

Nonprofit Corporation

formed or registered on 09/12/1995 under the law of Colorado, has complied with all applicable requirements of this office, and is in good standing with this office. This entity has been assigned entity identification number 19951112144 .

This certificate reflects facts established or disclosed by documents delivered to this office on paper through 12/31/2018 that have been posted, and by documents delivered to this office electronically through 01/02/2019 @ 21:05:32 .

I have affixed hereto the Great Seal of the State of Colorado and duly generated, executed, and issued this official certificate at Denver, Colorado on 01/02/2019 @ 21:05:32 in accordance with applicable law. This certificate is assigned Confirmation Number 11305101 .



Secretary of State of the State of Colorado

*****End of Certificate*****

Notice: A certificate issued electronically from the Colorado Secretary of State's Web site is fully and immediately valid and effective. However, as an option, the issuance and validity of a certificate obtained electronically may be established by visiting the Validate a Certificate page of the Secretary of State's Web site, <http://www.sos.state.co.us/biz/CertificateSearchCriteria.do> entering the certificate's confirmation number displayed on the certificate, and following the instructions displayed. Confirming the issuance of a certificate is merely optional and is not necessary to the valid and effective issuance of a certificate. For more information, visit our Web site, <http://www.sos.state.co.us/> click "Businesses, trademarks, trade names" and select "Frequently Asked Questions."

Storage

Hearth

Storage

Stage

Stairs

Stairs

COPY

Back

Pinecrest Event Center
106 Pinecrest way
Palmer Lake CO, 80133

Auction items
table

Vendors table - 8
hours

Bar

Buffet

Buffet

Stairs

Men's Restroom

Women's Restroom

Prep Kitchen

Lobby Entrance

100

Event General Liability Insurance Proposal & Application

All Premiums have been paid!

PROPOSAL NUMBER 1757196
PREPARED ON 01/14/2019
PRICING VALID UNTIL 01/21/2019 (7 days)

PREPARED FOR Palmer Lake Fireworks Committee Zack Goss PO box 775, PALMER LAKE, CO 80133 Phone: 9102600439 Email: zackgoss93@gmail.com		LICENSED AGENT (ALL 50 STATES) East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley, CA 95945											
PROPOSAL CREATED BY www.TheEventHelper.com Inc. Direct Sale 1020 McCourtney Rd. Suite B, Grass Valley, CA 95949 Phone: (530) 477-6521 Email: info@eventhelper.com		INSURED BY Lloyds Syndicate 2623 NAIC: AA-1128623 82% Lloyds Syndicate 623 NAIC: AA-1126623 18% Rating: A.M. BEST A(Excellent) XV											
COVERAGE LIMITS Each Occurrence (Includes Bodily Injury and Property Damage) \$2,000,000 Personal & Advertising Injury \$2,000,000 Products / Completed Operations Aggregate INCLUDED General Aggregate \$2,000,000 Medical Payments \$5,000 Liquor Liability Host Included Waiver of Subrogation Not Included Additional Insured(s) Included Hired & Non-Owned Auto Not Included Deductible \$1,000		POLICY COVERAGE INTENT This is just an brief overview, see policy for exact coverage. Property Damage Coverage for your rented Event Locations. Bodily Injury Coverage for your Event Attendees. Protection from Property Damage & Bodily Injury Lawsuits.											
		COST BREAKDOWN <table> <tr> <td>Premium</td> <td>\$248.40</td> </tr> <tr> <td>Stamping Fees</td> <td>\$0.00</td> </tr> <tr> <td>Tax</td> <td>\$7.46</td> </tr> <tr> <td>Policy Fee</td> <td>\$82.48</td> </tr> <tr> <td>Risk Purchasing Group Membership Cost</td> <td>\$0.00</td> </tr> </table>		Premium	\$248.40	Stamping Fees	\$0.00	Tax	\$7.46	Policy Fee	\$82.48	Risk Purchasing Group Membership Cost	\$0.00
Premium	\$248.40												
Stamping Fees	\$0.00												
Tax	\$7.46												
Policy Fee	\$82.48												
Risk Purchasing Group Membership Cost	\$0.00												
		Amount Paid  \$338.34											
EVENT DETAILS Where is your event? CO Total days of coverage you need? 1 Estimated total attendance? 300 Social Reception with Charge or Ticket for Admission		UNDERWRITING QUESTIONS See Underwriting Document											
COVERAGE TERM Dates of Coverage: 02/02/2019													
ADDITIONAL INSURED(S) (SHOWING 1 OF 1) Pinecrest Enterprises dba The Historic Pinecrest PO Box 525 106 Pinecrest Way Palmer Lake, CO 80133													

DECLARATIONS
SPECIAL EVENTS LIABILITY CLAIMS MADE AND REPORTED INSURANCE

THIS IS A CLAIMS MADE AND REPORTED POLICY. SUBJECT TO ITS TERMS, THIS POLICY APPLIES ONLY TO ANY CLAIM FIRST MADE AGAINST THE INSURED AND REPORTED IN WRITING TO THE UNDERWRITERS DURING THE POLICY PERIOD OR EXTENDED REPORTING PERIOD (AS SET OUT IN CLAUSE X. OF THE POLICY), IF APPLICABLE. DAMAGES AND CLAIMS EXPENSES SHALL BE APPLIED AGAINST THE DEDUCTIBLE. CLAIMS EXPENSES ARE WITHIN AND REDUCE THE LIMIT OF LIABILITY UNDER THIS POLICY. THE UNDERWRITERS SHALL NOT BE LIABLE FOR ANY DEFENSE COSTS OR FOR ANY JUDGEMENT OR SETTLEMENT AFTER THE LIMIT OF LIABILITY HAVE BEEN EXHAUSTED. PLEASE READ THIS POLICY CAREFULLY.

THESE DECLARATIONS ALONG WITH THE COMPLETED AND SIGNED APPLICATION AND THE POLICY WITH ENDORSEMENTS SHALL CONSTITUTE THE CONTRACT BETWEEN THE NAMED INSURED AND THE UNDERWRITERS.

UNDERWRITERS: CERTAIN UNDERWRITERS AT LLOYDS, LONDON

MASTER POLICY NUMBER: EH-771319 **UNIQUE MARKET REFERENCE NUMBER:** B087518V01N5001

CERTIFICATE NUMBER: 1757196

INSURED EVENT: Social Reception with Charge or Ticket for Admission

ITEM 1.

NAMED INSURED: PARTICIPATING MEMBERS OF THE EVENT HELPER, INC., MEMBERS OF THE OUTDOOR RECREATIONAL INSURANCE PROGRAM

ADDRESS: ONE NORTH FRANKLIN, SUITE 3600, CHICAGO, IL 60606

CERTIFICATE HOLDER: Palmer Lake Fireworks Committee, Zack Goss

EVENT ADDRESS: 106 Pinecrest Way, Palmer Lake, CO 80133

ITEM 2.

A) POLICY PERIOD:

FROM: 12/31/2018 **TO:** 12/30/2019

BOTH DATES AT 12:01 A.M. LOCAL TIME AT THE ADDRESS
STATED IN ITEM 1.

B) INSURED EVENT PERIOD:

FROM: 02/02/19 **TO:** 02/03/19

BOTH DATES AT 12:01 A.M. LOCAL TIME AT THE ADDRESS
STATED IN ITEM 1.

ITEM 3.

LIMIT OF LIABILITY

A. BODILY INJURY, PROPERTY DAMAGE, PERSONAL INJURY AND ADVERTISING INJURY:

- a. LIMIT OF LIABILITY EACH ACCIDENT OR/AND OFFENSE
INCLUDES CLAIMS EXPENSES DURING EACH INSURED
EVENT PERIOD

\$ 2,000,000

- b. AGGREGATE LIMIT OF LIABILITY INCLUDES CLAIMS
EXPENSES DURING EACH INSURED EVENT PERIOD

\$ 2,000,000

B. MEDICAL PAYMENTS TO ANY ONE PERSON

\$ 5,000

C. FIRE LEGAL LIABILITY FROM ANY ONE FIRE

\$ 100,000

**D. POLICY AGGREGATE LIMIT OF LIABILITY INCLUDES CLAIMS
EXPENSES FOR EACH INSURED EVENT**

\$ 2,000,000

**E. HIRED AUTO AND NON-OWNED AUTO LIABILITY COVERAGE
INCLUDES CLAIMS EXPENSES DURING EACH INSURED
EVENT PERIOD**

\$ Excluded

ITEM 4.

EACH CLAIM DEDUCTIBLE INCLUDES CLAIMS EXPENSES:

\$ 1,000

ITEM 5.

PREMIUM: (FULLY EARNED)

\$ SEE RECEIPT

SURPLUS LINES TAX:

\$ SEE RECEIPT

STAMPING FEE:

\$ SEE RECEIPT

RPG FEE:

\$ SEE RECEIPT

TOTAL:

\$ SEE RECEIPT

ITEM 6. EXTENDED REPORTING PERIOD:

24 MONTHS - INCLUDED

ITEM 7. NOTIFICATION UNDER THIS POLICY:

EMAIL: CLAIMS@BEAZLEY.COM

US FAX: (866) 910-1397

ATTENTION: CLAIMS DEPARTMENT

ITEM 8. TERRORISM COVERAGE:

N/A

ITEM 9. SERVICE OF PROCESS FOR INSURED'S DOMICILED IN ALL STATES EXCLUDING IL, CA & KY:

MESSRS, MENDES & MOUNT

750 SEVENTH AVENUE

NEW YORK, NEW YORK 10019-6829

UNITED STATES OF AMERICA

FOR INSURED'S DOMICILED IN IL:

LLOYD'S ILLINOIS, INC.,

181 WEST MADISON STREET, SUITE 3870

CHICAGO, IL 60602-4541

FOR INSURED'S DOMICILED IN CA:

FLWA SERVICE CORP. C/O FOLEY & LARDNER LLP

555 CALIFORNIA ST., SUITE 1700

SAN FRANCISCO, CA 94107-1520

FOR INSURED'S DOMICILED IN KY:

LLOYD'S KENTUCKY, INC.

314 WEST MAIN STREET

FRANKFORT, KY 40601-1808



ITEM 10. CHOICE OF LAW: NEW YORK

ITEM 11. ENDORSEMENTS EFFECTIVE AT INCEPTION:

SLC-3	USA NMA 2868
EH 2001	COVERAGE PART DECLARATIONS
MISC PL/GL 2018	SPECIAL EVENTS LIABILITY INSURANCE
SLC-3 COR	LMA 3102 CALIFORNIA RISKS
SLC-4	NMA 2871A ILLINOIS RISKS
KC-1	NMA 2875 KENTUCKY RISKS
LSW1022A	TEXAS COMPLAINTS NOTICE
LSW1023	TEXAS SURPLUS LINES CLAUSE
LSW 1147C	CALIFORNIA SURPLUS LINES NOTICE
NMA 464	WAR EXCLUSION ENDORSEMENT
NMA 1256	NUCLEAR INCIDENT EXCLUSION CLAUSE
CG 2026 0704	ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION
LMA 3100	SANCTIONS AND LIMITATIONS CLAUSE
NMA2722A	KENTUCKY CANCELLATION AND NON-RENEWAL
EH2004	SYNDICATE PERCENTAGE ENDORSEMENT
LMA5020	SERVICE OF SUIT
IL1201 1185	POLICY CHANGES


AUTHORIZED REPRESENTATIVE

01/14/2019

DATE

EH 2001



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

01/14/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945		CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-6521 E-MAIL ADDRESS: info@theeventhelper.com FAX (A/C, No):	
INSURED Palmer Lake Fireworks Committee Zack Goss PO box 775 PALMER LAKE CO 80133		INSURER(S) AFFORDING COVERAGE INSURER A: Lloyds Syndicate 2623 INSURER B: Lloyds Syndicate 623 INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # AA-1128623 AA-1128623	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	Y	EH-771319-L1757196	02/02/2019 12:01 AM	02/03/2019 12:01 AM	EACH OCCURRENCE \$ 2,000,000
	☒ CLAIMS-MADE ☐ OCCUR					DAMAGE TO RENTED PREMISES (other than fire) \$ 2,000,000
	☒ Host Liquor Liability					MED EXP (Any one person) \$ 5,000
	☐ Retail Liquor Liability					PERSONAL & ADV INJURY \$ 2,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 2,000,000
☒ POLICY ☐ PROJECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ INCLUDED
OTHER:						Deductible \$ 1,000
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident) \$
	☐ ANY AUTO					BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY					BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS ONLY					PROPERTY DAMAGE (Per accident) \$
	☐ SCHEDULED AUTOS					\$
	☐ NON-OWNED AUTOS ONLY					\$
	UMBRELLA LIAB					EACH OCCURRENCE \$
	☐ OCCUR					AGGREGATE \$
	EXCESS LIAB					\$
	☐ CLAIMS-MADE					\$
	DED					\$
	RETENTION \$					\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N ☐	N/A			E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached CG 20 26 07 04.
Attendance: 300, Event Type: Social Reception with Charge or Ticket for Admission.

CERTIFICATE HOLDER**CANCELLATION**

Pinecrest Enterprises dba The Historic Pinecrest PO Box 525 106 Pinecrest Way Palmer Lake CO 80133	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Will Maddux</i>
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Policy Number: EH-771319-L1757196

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

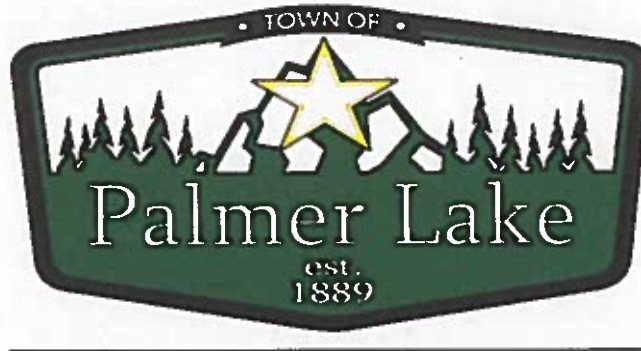
Pinecrest Enterprises
dba The Historic Pinecrest
PO Box 525
106 Pinecrest Way
Palmer Lake, CO 80133



Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

- A.** In the performance of your ongoing operations; or
- B.** In connection with your premises owned by or rented to you.



Record of Minutes

Thursday, January 10, 2019, 6:00PM

Palmer Lake Town Hall – 28 Valley Crescent

Board of Trustees Present:

Mayor John Cressman
Trustee Paul Banta
Trustee Glant Havenar
Trustee Gary Faust
Trustee Bob Mutu
Trustee Mitch Davis

Staff Present:

Town Attorney Maureen Juran
Town Administrator Catherine Green
Finance Officer Valerie Remington
Town Clerk Verla Bruner

Town Council Meeting

1. Call to Order

Mayor Cressman called meeting to order at 6:03 PM

2. Pledge of Allegiance

3. Roll Call Mayor Pro-Tem Mark Schular, absent

4. Approval of Agenda

Trustee Faust made a motion to accept the agenda, motion seconded by Trustee Mutu, Motion passes 6-0

5. Approval of Minutes (December 13, 2018)

Trustee Faust made a motion to approve the November minutes, motion was seconded by Trustee Mutu. Motion passes 6-0

Council comments, reports, meetings attended

- 1. Mayor Cressman expressed interest in some type of Memorial for Phillip Beckman*

Unscheduled Public Comments

- 1. Patricia Atkins of 867 Circle road spoke on behalf of the Historical Society and invited everyone to attend their Potluck dinner and additionally, that the 2019 Calendars are now available.*
- 2. William Dandino of 232 Park street expressed concern over heavy traffic in Town due to the I-25 Gap project and was wondering if the Council had an action plan to help reduce it.*
- 3. Pam Ransom of 150 South Valley stated that she feels that the residents of Palmer Lake should have a way to walk their Dogs up on the reservoir trail via some sort of permitting scheme.*

Guest Speaker

- 1. Chief Chris Truty with Tri-Lakes Fire Department gave a presentation on fire safety and preparedness*

Planning Commission Appointments

- 1. Cathy Green discusses the slate she has provided the Trustees and how the Commissions rotations have gotten off schedule, explains that two of the three applicants have pulled their applications leaving Patricia Mettler as the remaining applicant.*

Ms. Mettler gives a brief overview of her credentials and background

Trustee Mutu makes a motion to accept Patricia Mettler as a new Planning Commission member seconded by Trustee Faust- Motion passes 6-0

Financials

- 1. Check register; Trustee Davis made a motion to accept and file the check register, motion seconded by Trustee Mutu, Motion passes 6-0*
- 2. Cash Report and Budget Financials; Motion made by Trustee Faust seconded by Trustee Davis to accept and file the Cash Report and Budget Financials, Motion passes 6-0*
- 3. Approval for checks over \$15,000.00; Trustee Davis made a motion to approved check for \$24,922.12 for the upgrade on the Sensus Ratio Read hardware and software ,motion seconded by Trustee Mutu, Motion passes 6-0*

Resolutions

- 1. Resolution No. 1 of 2019 A Resolution of the Board of Trustees of the Town of Palmer Lake, Colorado, designating posting locations for notices of public meetings. Trustee Banta made a motion to accept Resolution No. 1 of 2019 A Resolution of the Board of Trustees of the Town of Palmer Lake, Colorado, designating posting locations for notices of public meetings seconded by Trustee Havenar. Motion passes 6-0*

Trustee Banta asks of Town Clerk can also post meetings at a third location, near Fletchers drilling.

2. Resolution No. 2 of 2019 A Resolution of the Board of Trustees of the Town of Palmer Lake, Colorado, Regarding Regular Meeting and Work Session Dates of the Board of Trustees. *Trustee Havenar makes motion to accept Resolution No. 2 of 2019 A Resolution of the Board of Trustees of the Town of Palmer Lake, Colorado, Regarding Regular Meeting and Work Session Dates of the Board of Trustees, seconded by Trustee Faust Motion passes 6-0*

Discussions and Updates

1. *Cathy Green discusses Emergency Evacuation route.*

Staff Reports

1. *Town Administrator Cathy Green gives updates on Police, Water, Roads and Fire Department. Additionally, explains the Verla Bruner will be the new Code enforcement officer.*

Unscheduled Public Comments

1. *Reid Weiks explains that the He has started to compile a list of Senior residents for evacuation purposes.*

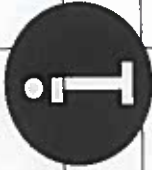
2. *Trustee Havenar asks if the Winterfest can be held on February 10th in the afternoon she has checked with Toni at Town Hall to make sure the date is clear on the event calendar, Board agrees all aye.*

Trustee Mutu makes motion to Adjourn seconded by Trustee Havenar, motion passes 6-0

Adjourn at: 8:02 PM

Mayor John Cressman

Town Clerk Verla Bruner



FEE TYPE		CURRENT CHARGE	BOARD SUGGESTED CHARGES
ADMINISTRATIVE			
BUSINESS LICENSE		\$ 50.00	
DOG LICENSE		\$ 12.00	
LIQUOR LICENSE		\$ 750.00	
TOWN HALL NON PROFIT		\$ 25.00	
TOWN HALL FOR PROFIT		50.00 HR MIN. 4 HOURS	
PAVILION RENTAL		\$ 100.00	
SPECIAL EVENT FEE		\$ 100.00	
SPECIAL EVENT NON PROFIT		\$ 25.00	
WATER			
RE CONNECT FEE		\$ -	
SHUT OFF FEE		\$ -	
WATER TAP FEE		\$ 10,000.00	
NSF FEE		\$	
ZONING			
DEMOLITION PERMIT		\$ -	
ENGINEERING REVIEW FEES		\$ -	
LAND USE PERMIT		\$ 200.00	
RETAINER		\$ -	
VARIANCE APPLICATION		\$ 200.00	
PUD SKETCH PLAN		\$ -	
PUD PRELIMINARY SITE PLAN		\$ -	
REZONING		\$ -	