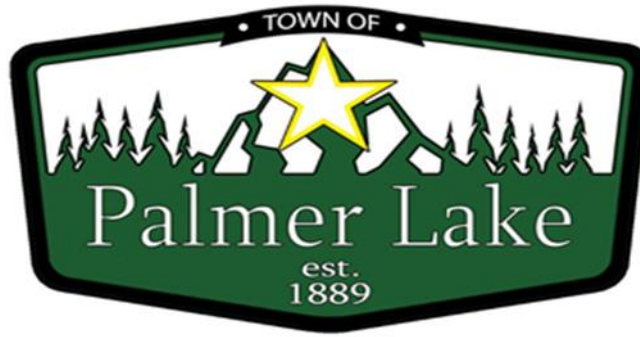




RECORD OF MINUTES

THURSDAY FEBRUARY 28, 2019

PALMER LAKE TOWN HALL – 28 VALLEY CRESCENT

Board of Trustees Present

- Mayor John Cressman
- Trustee Glant Havenar
- Trustee Paul Banta
- Trustee Gary Faust
- Trustee Bob Mutu
- Mayor Pro- Tem Mark Schuler

Staff Present

- Town Administrator Cathy Green
- Town Attorney Maureen Juran
- Finance Officer Valerie Remington
- Town Clerk Verla Bruner

Liquor License Authority

Mayor Cressman convenes into the Liquor License Authority at 6:04 PM announces the applicant Dex's Depot. Mayor Cressman states that due to some information we have not received he felt it would be best to re set the hearing until March 14, 2019 motion is made by Trustee Mutu to table Liquor License application until March 14, 2019 seconded by Trustee Schuler All Aye -Motion Passes (Trustee Banta recuses himself from voting)

1. Call to order

Mayor Cressman called meeting to order at 6:07 pm

2. Pledge of Allegiance

Pledge of allegiance- lead by Mayor Cressman

3. Roll Call

Trustee Mitch Davis -absent

4. Approval of Agenda

Trustee Havenar made motion to approve agenda seconded by Trustee Faust All Aye Motion Passes

5. Approval of Minutes from February 14, 2019

Trustee Faust made motion to approve minutes from January 24th, 2019 seconded by Trustee Havenar All Aye Motion Passes

6. Council Comments

Trustee Faust talks about his attendance in meeting with CDOT and was happy to see that they did not expect a huge impact on Palmer Lake traffic due to the GAP project.

7. Guest Speaker

Carl Brown with Getting Great Rates presents rate study findings, answers questions from council.

Trustees discuss a 5% rate increase annually and agree that would be the best course of action Mayor Cressman directs staff to have a resolution written approving water rate increase.

8. Approval for Checks over \$15,000

Trustee Faust makes motion to approve check for Mel Ro construction seconded by Trustee Havenar All Aye Motion Passes

9. Ordinance

Ordinance NO. 1 of 2019 An Ordinance of the Board of Trustees of the Town of Palmer Lake amending section 13.50.020 concerning mandatory connection to the public sanitary sewer system to allow an exception for lots of 5 acres or more within the service area of, and with the written permission of, the Sanitation District.

Mayor Pro Tem Schuler makes motion to approve Ordinance NO. 1 of 2019 seconded by Trustee Havenar Roll call vote:

- *Mayor Cressman- Yes*
- *Trustee Banta – Yes*
- *Trustee Havenar-Yes*
- *Trustee Faust- Yes*
- *Trustee Mutu- Yes*
- *Mayor Pro Tem Schuler- Yes*

All Aye Motion Passes

Unscheduled Public Comments

Darren Dawson with Awake the Lake addressed some of the recent concern's residents have had with their Nonprofit status that they hold, explained where they are and invited anyone that would like to look at the accounts that they would be more than happy to show them.

Carissa Gallardo inquired when the properties on County Line road will be asked to come into compliance with the New Ordinance, Mayor Pro-Tem Schuler responded explain the time frame and what has taken place.

Kathleen Wolford of 347 Largo Ave is asks as a formal request that the money raised for the Lantern Festival in 2018 be accounted for.

Mr. Kurt Ehrhardt of 813 Meadow Lane spoke about the Board of Variance and the need to review what their guidelines are.

Alicia Gatti with the Parks Committee spoke about the work the committee has been doing and how she appreciates the efforts.

10. Town Administrator/ Transition

Mayor Cressman announces that Cathy Green will be retiring soon and that him and the Trustee Davis as the Personnel committee have spoken to Valerie Remington and feel that she would be a good fit for the next Town Manager Trustee Faust believes that there are three options for succession planning:

- 1. Hire Valerie Remington as Town Manager*
- 2. Do a Local search and invite Valerie to apply as well*
- 3. Do a National Search and offer Valerie to apply*

Entire board has open discussion regarding the hiring of the New Town Manager,

Trustee Faust makes motion to hire Valerie Remington the Town Manager on an Interim level for six months starting immediately seconded by Havenar All Aye- Motion Passes.

Adjourn at 8:11PM

Mayor John Cressman

Town Clerk Verla Bruner

