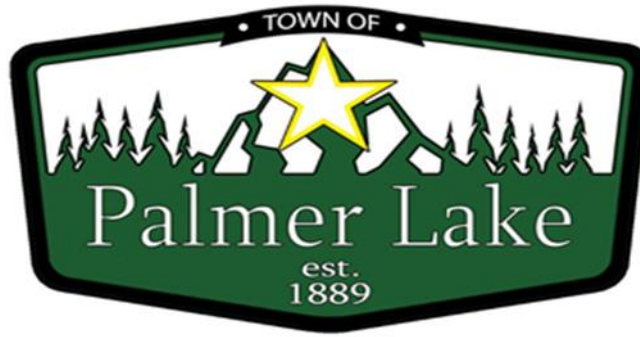




RECORD OF MINUTES
Thursday, March 28, 2019
Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

Board of Trustees Present

- Mayor John Cressman
- Mayor Pro Tem Mark Schuler
- Trustee Paul Banta
- Trustee Bob Mutu

Staff Present

- Town Administrator Cathy Green
- Interim Town Administrator/Finance Director Valerie Remington
- Town Attorney Chris Price
- Town Clerk Verla Bruner

1. Call to order

Mayor Cressman calls meeting to order at 6:02 PM

2. Pledge of Allegiance

Pledge of Allegiance lead by Mayor Cressman

3. Roll call

Trustee Mitch Davis- Absent

Trustee Glant Havenar -Absent

Trustee Gary Faust- Absent

4. Approval of the Agenda

Mayor Pro Tem Mark Schuler makes a motion to approve Agenda seconded by Trustee Bob Mutu All Aye Motion passes.

5. Approval of minutes from February 28, 2019

Trustee Paul Banta asks for the Minutes of February 28th, 2019 be amended to reflect no percentage identifier in the discussion item number Seven.

Trustee Paul Banta makes a motion to approve Minutes from February 28th as amended, seconded by Trustee Bob Mutu. All Aye Motion Passes.

7. Douglas Ave. Project- Notice of Award and Agreement

Mayor Pro Tem Mark Schuler makes a motion to approve awarding the Douglas Avenue Roadway and Drainage Improvement CDOT Project #21150 to Avery Asphalt Seconded by Trustee Paul Banta. All Aye Motion Passes.

Mayor Pro Tem Mark Schuler makes a motion to approve the agreement between the Town of Palmer Lake and Avery Asphalt, INC. for the Douglas Avenue Roadway and Drainage Improvement CDOT Project # 21150 Seconded by Trustee Paul Banta. All Aye Motion Passes.

8. Resolution NO.4 of 2019

A Resolution of the Board of Trustees of The Town of Palmer Lake, Colorado, Setting and Increasing the Water Tap Fees, Water Base Rates and Water Usage Rates for the Town.

Trustee Paul Banta makes a motion to table Resolution # 4 of 2019 -A Resolution of the Board of Trustees of The Town of Palmer Lake, Colorado, Setting and Increasing the Water Tap Fees, Water Base Rates and Water Usage Rates for the Town until April 25th, 2019, Seconded by Mayor Pro Tem Mark Schuler. All Aye Motion Passes.

9. Resolution NO.5 of 2019

Public Hearing and Consideration of a Resolution Approving a Conditional Use Permit to Establish a Mixed Residential Dwelling and Commercial Uses Occurring in the Same Building on a Property Currently Zoned C-C Convenience Commercial Zone District and Located at 56 Highway 105

Trustee Paul Banta makes a motion to approve Resolution #5 of 2019 with three conditions;

- 1. The building will not exceed two stories.*
- 2. The preliminary site plan and building design will be brought to the Planning Commission for final review,*
- 3. Construction of a sidewalk in front of the building*

Seconded by Mayor Pro Tem Mark Schuler. All Aye Motion passes.

10. Resolution NO.6 of 2019

Public Hearing and Consideration of a Resolution Approving a Conditional Use Permit to Establish a Single-Family Use on a Property Currently Zoned C-1 General Business and Commercial Zone District and Located at 296 Spring Street- Applicant Richard Willian

Trustee Paul Banta makes a motion to approve Resolution #6 of 2019 seconded by Trustee Bob Mutu. All Aye Motion passes.

11. Resolution NO.7 of 2019

Public Hearing and Consideration of a Resolution Approving a Conditional Use Permit to Establish a Day Care Home on a Property Currently Zoned R-3 Medium Density Residential and Located at 279 Walnut Ave- Applicant Maria Arefieva

Mayor Pro Tem Mark Schuler makes a motion to approve Resolution NO.7 of 2019 with three conditions;

- 1. A Children at Play sign placed on Walnut Ave.*
- 2. Business sign to reflect the style of Daycare home*
- 3. If The Town of Palmer Lake receives more than two complaints within a one year period the applicant will be required to have a new review by the Planning Commission.*

Seconded by Trustee Paul Banta. All Aye Motion passes.

12. Unscheduled Public Comments (At Mayor's discretion)- Reserved for members of the public to make a presentation to Council on items or issues that are not scheduled on the agenda. As a general practice, the Council will not discuss/debate these items, nor will Council make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker.

Mr. Bill Dandino of 232 Park Street Palmer Lake asks for an update on the Pedestrian bridge.

13. Purchase of Water Truck – Jason Dosch

Trustee Bob Mutu makes a motion to approve the purchase of a 2005 Freightliner M2-106 in the amount of \$ 41,750.00 and the sale of the current water truck. Mayor Pro Tem Mark Schuler seconds the motion. All Aye Motion passes.

Trustee Bob Mutu makes a motion to approve the check to DTI Trucks in the amount of \$ 41,750.00 seconded by Mayor Pro Tem Mark Schuler. All Aye Motion passes.

16. Executive Sessions

Trustee Bob Mutu makes a motion to convene into Executive Session seconded by Trustee Paul Banta. All Aye Motion passes.

1. CRS 24-6-402 (4)(b) For the purposes of receiving legal advice on specific legal questions regarding liquor license transfers.
2. CRS 24-6-402 (4)(f) For the purpose of a personnel matter with the permission of the person that is the subject of the session.

Trustee Paul Banta makes a motion to adjourn Executive Session seconded by Trustee Bob Mutu. All Aye Motion passes.

17. Adjourn

Trustee Paul Banta makes a motion to adjourn the regular meeting at 9:26 PM seconded by Mayor Pro Tem Mark Schuler. all Aye Motion passes.

Mayor John Cressman

Town Clerk Verla Bruner

