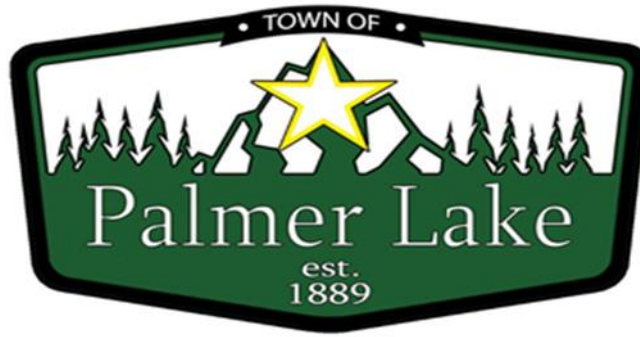




RECORD OF MINUTES

Thursday, April 11, 2019

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

Board of Trustees Present

- Mayor John Cressman
- Mayor Pro Tem Mark Schuler
- Trustee Paul Banta
- Trustee Bob Mutu
- Trustee Gary Faust
- Trustee Glant Havenar
- Trustee Mitch Davis -Resigned

Staff Present

- Town Administrator Cathy Green
- Interim Town Administrator/Finance Director Valerie Remington
- Town Attorney Chris Price
- Town Clerk Absent

Palmer Lake Liquor Licensing Authority

1. Call Liquor Licensing Authority to Order

Called to order 5:59 PM

Pledge of allegiance -Maureen Juran gave opening instructions

2. Hearing for Dex's Depot located at 11 Primrose Street Application for Transfer of Hotel and Restaurant Liquor License-Applicant Greg Duncan with Manager Darcy Schoening

Trustee Mutu made a motion to approve Liquor License Application for Transfer of Hotel and Restaurant Liquor License Located at 11 Primrose Dex's Depot -Applicant Greg Duncan with Manager Darcy Schoening

Seconded by Trustee Faust

Roll call vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Glant Havenar-Yes*

6 Affirmative

0 Against

Motion approved.

3. Adjourn to the Regular Meeting

Mayor Cressman Adjourns Palmer Lake Liquor Licensing Authority 6:29 PM

1. Call to order Board of Trustees Regular meeting

Called to order 6:29 PM

2. Roll call

Present

- *Mayor John Cressman*
- *Mayor Pro Tem Mark Schuler*
- *Trustee Paul Banta*
- *Trustee Bob Mutu*
- *Trustee Gary Faust*
- *Trustee Glant Havenar*
- *Trustee Mitch Davis Resigned*

3. Approval of the Agenda

Trustee Faust made a motion to approve Agenda, Seconded by Trustee Mutu, All Aye Motion Approved

4. Approval of Minutes from March 28, 2019

Mayor Pro Tem makes a motion to approve minutes from March 28, 2019 seconded by Trustee Mutu Motion Approved.

5. Board comments, reports, meetings attended

Recognition of Town Administrator Cathy Green's retirement.

Trustee Havenar discusses the meeting she attended in regard to the Palmer Lake Sanitation.

6. Unscheduled Public Comments-Reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker

Resident Reid Weiks- 455 Virginia Ave- Wildfire Awareness Committee discusses slash and chipping day.

Resident Christy Ramshur- Starview Circle- Concerned about Lake

Resident Bonshur-Starview Circle- Concerned about parking on Starview Circle

Guest Speaker

7. Jack Anthony – Palmer Lake Historical Society -Town Hall Historic Designation

Discusses Town Hall Historic designation

Financials

8. Financials for the months of January and February 2019. (Motion to accept as presented)

Mayor Pro Tem Mark Schuler made a motion to accept financial for the months of January and February seconded by Trustee Banta

All Aye Motion Approved.

Resolutions

9. NO.4 of 2019 A Resolution Setting and Increasing the Water Tap Fees, Water Base Rates and Water Usage Rates for the Town.

Trustee Banta makes a motion to approve Resolution NO. 4 of 2019 Setting and Increasing the Water Tap Fees, Water Base Rates and Water Usage Rates for the Town as amended, seconded by Trustee Faust Roll. Call Vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Glant Havenar-Yes*

6 Affirmative

0 Against

Motion Approved.

10. NO.8 of 2019 A Resolution Approving a Conditional Use Permit for Light Manufacturing in a C-2 Zone District at 860 Commercial Lane. Applicant RAD Extractions.

Trustee Faust makes a motion to approve Resolution NO. 8 of 2019 Approving a Conditional Use Permit for Light Manufacturing in a C-2 Zone District at 860 Commercial Lane, as amended, conditions are;

1. *Have the fire Marshall inspect and approve the manufacturing process used.*
2. *Make improvements to the HVAC system using air filtration scrubbers to eliminate outside odors.*
3. *Replace the back fence with a two rail, split rail fence across the full length of the back side of the building, and place on lot, not on right-of-way.*
4. *Place a 6' tall, 10' long privacy fence in the back of the building to screen pallets.*
5. *All conditions must be completed within 60 days of the passage and publication of this Ordinance.*
6. *The owner will be subject to an annual review, one year after this Ordinance is passed and published.*

Seconded by Trustee Havenar- Roll call vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Glant Havenar-Yes*

6 Affirmative

0 Against

Motion Approved.

11. NO.9 of 2019 A Resolution Approving a Conditional Use Permit for a Vehicle Repair and Service in a C-2 Zone District at Illumination Point, 636 Highway 105.

Mayor Pro Tem Schuler makes a motion to approve Resolution NO.9 of 2019 A Resolution Approving a Conditional Use Permit for a Vehicle Repair and Service in a C-2 Zone District at Illumination Point, 636 Highway 105. Trustee Banta Seconds motion- Roll call vote

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Glant Havenar-Yes*

6 Affirmative

0 Against

Motion Approved.

Ordinances (Public hearing, roll call vote)

12. NO.2 of 2019 An Ordinance Approving a Street Vacation and Replat for parts of Trinity Addition, Palmer Lake, CO. Multiple Applicants

Trustee Havenar made a motion to continue Ordinance NO.2 of 2019 until April 25th Trustee Mutu Seconded- All Aye motion to continue until April 25th, 2019 approved.

13. NO.3 of 2019 An Ordinance Approving a Minor Subdivision of Less than 5 lots at 136 Star View Circle. Applicant Randy Allgood.

Trustee Havenar made a motion to continue Ordinance NO.3 of 2019 until April 25th, 2019, Trustee Faust second motion -All Aye Motion to continue until April 25th, 2019 approved.

14. Unfinished Business

Mayor Cressman asks about HR Manual and recodification and how close to completion we are

Town Administrator Valerie Remington discusses the New Water truck been delivered and additionally, the other Roads Truck that has been ordered.

15. *Mayor Cressman makes a motion to adjourn*

Adjourn 10:05 PM

Mayor John Cressman

Town Clerk Verla Bruner