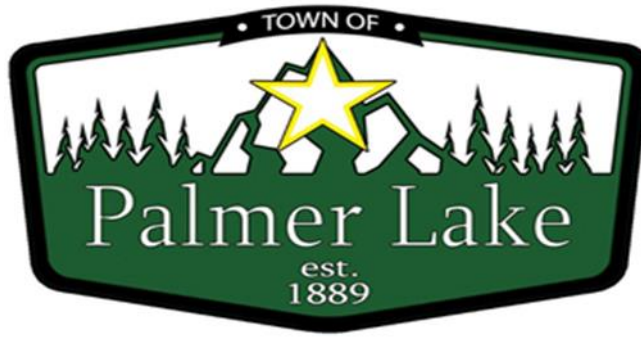




Record of Minutes

Thursday, May 23, 6:00 PM

Palmer Lake Town Hall – 28 Valley Crescent, Palmer Lake, Colorado

Board of Trustees Present

- Mayor John Cressman
- Mayor Pro Tem Mark Schuler
- Trustee Paul Banta
- Trustee Bob Mutu
- Trustee Gary Faust
- Trustee Glant Havenar

Staff Present

- Town Manager Valerie Remington
- Town Attorney Maureen Juran
- Town Clerk Verla Bruner

1. Call to order the regular meeting

Mayor John Cressman called the meeting to order at 6:08 PM

2. Pledge of Allegiance

Mayor John Cressman lead the Pledge

3. Roll call

- *Mayor John Cressman*
- *Mayor Pro Tem Mark Schuler*
- *Trustee Glant Havenar*
- *Trustee Paul Banta*
- *Trustee Bob Mutu*
- *Trustee Gary Faust*

All Present

4. Appointment of Trustee to Fill Vacancy (Roll call vote)

Mayor Cressman invited Trustees to make a nomination, Trustee Mark Schular states that he would like to ask all applicants a couple of questions, and requests that the applicants go to the Fire Department briefly and he will call them all in one at a time.

Trustee Paul Banta and Mark Schuler divide three questions between them and ask each one of the applicants the questions.

Applicants questioned are:

*Katrina Lusk
Matt Stephan
Samantha Padgett
Patricia Mettler
Jessica Farr
Kip Bromfield*

Trustee Gary Faust made a motion to nominate Patricia Mettler seconded by Mayor Pro Tem Mark Schuler

Roll Call Vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Glant Havenar-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*

Motion passes to nominate Patricia Mettler as Trustee in the Town of Palmer Lake

6 for 0 against

Town Clerk; Verla Bruner administers Oath of office to Trustee Patricia Mettler Ms. Mettler comes forward and takes her seat at the Dias

5. Approval of the Agenda

- *Town Manager Valerie Remington asks to add an Executive session to the agenda pursuant to CRS 24-6-4 (b) with Town Council on legal advice, put it at 22A.*
- *Seconded amendment to the agenda is the motion and election to approve Trustee Faust into the PPCAG voting board representing Palmer Lake, put at 5A*

Trustee Gary Faust makes a motion to approve agenda as amended seconded by Trustee Bob Mutu All aye motion passes

- *5 A. Trustee Glant Havenar makes a motion to approve Trustee Faust into the PPCAG voting board representing Palmer Lake seconded by Trustee Bob Mutu all aye motion passes.*

6. Approval of minutes from May 9, 2019

Trustee Glant Havenar makes a motion to approve Minutes of May 9, 2019, seconded by Trustee Gary Faust all aye motion passes

7. Board comments, reports, meetings attended

Trustee Gary Faust thanks Council for his election onto the PPCAG board

Trustee Bob Mutu speaks briefly about the Parks Committee

8. Unscheduled Public Comments-Reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker

Resident Steven Beebe asks for Town to maintain Verano

Haley Chapin with Tri-Lakes cares to introduce the Getting Ahead Program and the Graduation date for it

Lt Barry with the PLVFD states that the Office of Emergency Management will be in Town Hall doing Tabletop wildfire management on Saturday

Christie Ramshur at Starview Circle announces that on Sunday, May 26, 2019, that there will be a controlled burn of the remaining slash that was gathered and for all to be aware and not to call the FD

Special Event Permits

9. Fishing Derby-Kids -Annual Kids Fishing Derby- Tri Lake Lions Club

Motion made by Trustee Glant Havenar to approve special event permit for the Fishing Derby seconded by Mayor Pro Tem Mark Schuler all aye motion passes

10. Fireworks -Annual Fourth of July Fireworks-Palmer Lake Fireworks Committee

The applicant asked about how the organization fit into the overall Town the Town Manager, Valerie Remington made it clear that the organization is a stand-alone entity and not affiliated with the Town of Palmer Lake officially

Motion made by Trustee Glant Havenar to approve Special event permit upon conditions that the applicant has adequate security and parking plan and insurance, seconded by Mayor Pro Tem Mark Schuler all aye motion passes

Guest Speaker

11. Dan Qualman Senior Consultant -Emergency Service Consulting International -Fire Study

Mr. Qualman gave a presentation on the Fire Study and the recommendations within the study

Open discussion ensued regarding the valuation, ISO rating, and possible Mill Levy

Resolutions (Roll call vote)

12. No. 11 of 2019 – A Resolution of The Board of Trustees of The Town of Palmer Lake, Colorado, Setting and Increasing the Water Tap Fees for The Town

Trustee Paul Banta made a motion to approve Resolution No. 11 of 2019 – A Resolution of The Board of Trustees of The Town of Palmer Lake, Colorado, Setting and Increasing the Water Tap Fees for The Town, seconded by Patricia Mettler.

Roll Call Vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Glant Havenar-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Patricia Mettler-Yes*

All aye motion passes 7 for and 0 against

Ordinances (Public hearing, roll call vote)

13. No. 2 of 2019 - An Ordinance Vacating and Replating Parts of Trinity Addition, Palmer Lake, Colorado

Trustee Glant Havenar makes a motion to approve Ordinance No. 2 of 2019 - An Ordinance Vacating and Replating Parts of Trinity Addition, Palmer Lake, Colorado, seconded by Trustee Gary Faust

Motion passes 7 for and 0 against

14. No. 3 of 2019 - An Ordinance Approving the Minor Subdivision of 136 Starview Circle, Palmer Lake Colorado

Trustee Glant Havenar makes a motion to continue item # 14. Ordinance No. 3 of 2019 - An Ordinance Approving the Minor Subdivision of 136 Starview Circle, Palmer Lake Colorado to a certain date of June 13, 2019, seconded by Trustee Gary Faust

Roll Call Vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Glant Havenar-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Patricia Mettler-Yes*

Motion to continue until June 13th, 2019 passes 7 for 0 against

15. No. 4 of 2019 – An Ordinance Approving A Request to Change the Zoning Classification Of Approximately 1.5 Acres Of Land Described As Lots 1 Through 21, Block 36, Browns Filing In Palmer Lake, Colorado, From C-C (Convenience Commercial) To R3 (Medium Density Residential).

Motion made by Trustee Gary Faust to approve Ordinance No. 4 of 2019 – An Ordinance Approving A Request to Change the Zoning Classification of Approximately 1.5 Acres of Land Described As Lots 1 Through 21, Block 36, Browns Filing In Palmer Lake, Colorado, From C-C (Convenience Commercial) To R3 (Medium Density Residential) seconded by Trustee Patricia Mettler

Roll Call Vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Glant Havenar-Yes*
- *Trustee Paul Banta-No*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Patricia Mettler-Yes*

Motion passes 6 for and 1 against

16. No. 5 of 2019 - An Ordinance Approving A Loan From The Town Of Palmer Lake General Fund To The Town Of Palmer Lake Water Enterprise ("Enterprise") In The Aggregate Principal Amount Of \$500,000.00 And At The Same Interest Rate (2%) And Term (20 Years) As The Loan Entered Into By The Enterprise With The Colorado Water Resources And Power Development Authority ("CWRPDA") Pursuant To Ordinance 2018-3, Authorizing The Form And Execution Of The Promissory Note To Evidence Such Loan; Prescribing Other Details In Connection Therewith; And Declaring An Emergency

Trustee Glant Havenar makes motion to approve Ordinance No. 5 of 2019 - An Ordinance Approving A Loan From The Town Of Palmer Lake General Fund To The Town Of Palmer Lake Water Enterprise ("Enterprise") In The Aggregate Principal Amount Of \$500,000.00 And At The Same Interest Rate (2%) And Term (20 Years) As The Loan Entered Into By The Enterprise With The Colorado Water Resources And Power Development Authority ("CWRPDA") Pursuant To Ordinance 2018-3, Authorizing The Form And Execution Of The Promissory Note To Evidence Such Loan; Prescribing Other Details In Connection Therewith; And Declaring An Emergency

Seconded by Trustee Gary Faust

Roll Call Vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Glant Havenar-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-Yes*
- *Trustee Patricia Mettler-Yes*

Motion Passes 7 for 0 against

17. Glenway Road Contract Discussion/Decision

Jason Dosch with the Roads Department briefly discusses the project and projected completion date.

Trustee Glant Havenar makes a motion to approve the Glenway Road Contract seconded by Mark Schuler all aye motion passes 7 for 0 against

18. Comprehensive Plan Discussion/Handout

Town Manager Valerie Remington speaks briefly about the Comprehensive plan

19. Wildfire Mitigation Funding Discussion/Decision

Motion made by Mayor John Cressman to approve \$50,000 if CUSP would match it with a grant seconded by Trustee Paul Banta motion passes 7 for and 0 against

20. Consideration of Acceptance of Two Donated Residential Lots

Motion made by Trustee Bob Mutu seconded by Trustee Paul Banta

Roll call vote:

- *Mayor John Cressman-Yes*
- *Mayor Pro Tem Mark Schuler-Yes*
- *Trustee Glant Havenar-Yes*
- *Trustee Paul Banta-Yes*
- *Trustee Bob Mutu-Yes*
- *Trustee Gary Faust-No*
- *Trustee Patricia Mettler-No*

Motion passes 5 for 2 against

21. Unfinished Business

1. Recodification
2. HR Manual
3. Fee Schedule Update- *Will be on June 13, 2019 Agenda*
4. Awake the Lake Accounting

22. Unscheduled Public Comments-*Reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker.*

Dee Banta asks questions about Special event permit procedure

- *22 a. Convened into Executive Session at 10:22 PM: Pursuant to CRS 24-6-4 (b) with Town Council on legal advice.*

Reconvened into the regular meeting at 10:40 PM

23. Adjourn 10:48 PM

Mayor John Cressman

Town Clerk Verla Bruner