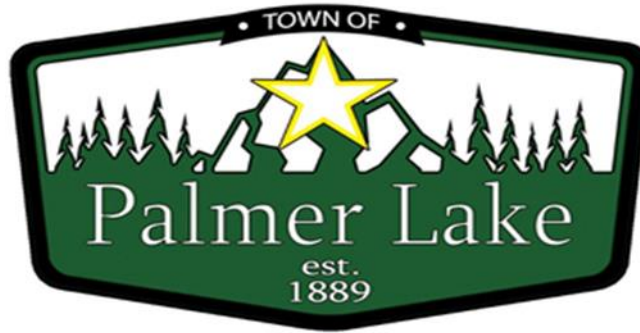




RECORD OF MINUTES

THURSDAY, September 12, 2019, 6:00 PM

PALMER LAKE TOWN HALL -28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. Call to order

Mayor John Cressman calls the meeting to order 6:07 PM

2. Pledge of Allegiance

Mayor John Cressman leads in the Pledge of allegiance

3. Roll call

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Present	Trustee Glant Havenar
Present	Trustee Bob Mutu
Present	Trustee Gary Faust
Present	Trustee Patty Mettler

4. Approval of the Agenda

Motion to approve the agenda with the following amendments was made by Trustee Schuler and seconded by Trustee Havenar. Yes=7, No=1. Motion passes.

11a-Fire Department Mill Levy Accounting

7b-Results of Survey Conducted by a Citizen's Group-Karen Stuth

5. Approval of minutes from August 22, 2019

Motion to table the approval of the August 22nd meeting minutes to the September 26, 2019 meeting was made by Trustee Havenar and seconded by Trustee Mettler. Motion passed.

6. Board comments, reports, meetings attended

Request and suggestion by Trustees that there would be no texting from the board during the meeting.

The Facebook page that is called "Palmer Lake" is not an official town site.

No town communication will be placed on Facebook at the time. All official communication from the town will be on the web page.

Trustee Faust gave a report on the PPACG meeting that he attended.

Trustee Schuler gave a report on the citizen's group meeting that he attended.

7. Unscheduled Public Comments-*Reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker*

Jen Martin-responsibilities of the board

Reid Wiecks-parks committee report

Haley Chapin-Tri-Lakes Cares

Dee Banta-comments as they are listed on the minutes of record

Cindy Graft-agenda can be changed at any time, Facebook not a good idea for the town

Trish Flake-post the ESCI study on the website, interim fire chief

7b. Karen Stuth presentation regarding citizen's committee survey.

Guest Speakers

8. Dr. Kenneth C. Sommers-Superintendent

Dr. Sommers was no longer available to speak as the time ran late. He had a prior engagement that he was unable to reschedule. Speaking for Dr. Sommers was Julie Stephen. Ms. Stephen discussed the ballot issue that is pending for the school district.

9. Proclamation Creek Week, Fountain Creek Watershed- Larry Small introduced Alli Schuch

Ms. Schuch spoke of Creek Week and presented a proclamation for the board. Motion to pass the proclamation was made by Trustee Faust and seconded by Trustee Schuler. Motion passed.

Financials

10. Financials for July 2019

Financial for July 2019 were presented by V. Remington. Motion to accept the financials was made by Trustee Faust and seconded by Trustee Mutu. Motion approved.

8. Approval of Checks over \$15,000

Check to PAP, LLC for Glenway Road project in the amount of \$116,762.40. Motion to approve checks over \$15,000 was made by Trustee Mutu and seconded by Trustee Mettler. Motion approved.

11a. Fire Department Mill Levy Accounting

Presentation with back up data was made by V. Remington. Balance in the Fire Department Fund as of June 30, 2019 is \$295,197.00.

Notes:

Money for the mill levy is accounted for and resided in the general fund account

The way money was accounted for beginning in January 2017 was changed upon the recommendation of the auditor

Each year an audit is conducted by an independent auditor. The audit is presented to the board and board and voted on to accept. The audit is then filed with the State of Colorado.

There is a remaining balance in the fire department account that is carried over to the beginning of the following year

The board does not have to spend every dollar every year on the fire department. In fact, it is recommended that reserves are in place for the department for exceptional needs.

The accounting for the fire department fund balance will be presented to the board going forward.

12. Staff Reports

Water

Roads

Police-presented by J. Vanderpool regarding Valley Crescent Road

Fire Department

Code Enforcement

Parks Committee

Manager-presented by V. Remington

Announcement that the Facebook post that was in question was taken down

Request to revisit the drainage plan.

Fully executed contracts from RR requested. One from BNSF is on file. UPRR needs to be obtained.

Request to resume work on the municipal code.

13. Adjourn

Motion to adjourn the meeting was made by Trustee Havenar and seconded by Trustee Mutu. Motion passed. Meeting adjourned at 9:11 pm.

John Cressman, Mayor

Valerie Remington, Town Manager