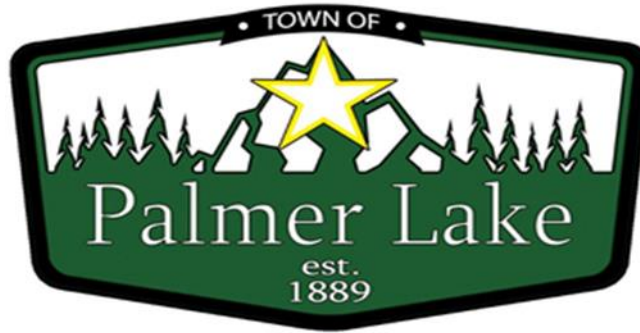




RECORD OF MINUTES

THURSDAY, September 26, 2019, 6:00 PM

PALMER LAKE TOWN HALL -28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. Call to order

Mayor John Cressman calls the meeting to order 6:03 PM

2. Pledge of Allegiance

Mayor John Cressman leads in the Pledge of allegiance

3. Roll call

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Excused	Trustee Glant Havenar
Unexcused	Trustee Bob Mutu
Present	Trustee Gary Faust
Present	Trustee Patty Mettler

4. Approval of the Agenda

Motion to approve the agenda with the following amendments was made by Trustee Faust and seconded by Trustee Schuler. Motion passes.

Delete item #11. Jess Smith not present.

5. Approval of minutes from August 22, 2019

Motion to approve the August 22, 2019 meeting minutes was made by Trustee Faust and seconded by Trustee Mettler. Motion passed.

6. Board comments, reports, meetings attended

Trustee Faust gave report on the Town Hall meeting he held.

7. Unscheduled Public Comments-*Reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker*

List of speakers is incomplete as the sign in sheet was removed from the podium prior to the end of the meeting.

Christi Ramshur-volunteer day

Becky Grandino-Palmer Lake Wine Festival

Matthew Hexter-Palmer Lake Wine Festival

Jackie Burnham- Strong D39 Issues Committee

Kurt Earhardt-Variance Board and how it operates

Sylvia – Planning process

Guest Speakers

8. Pedestrian Bridge Update – Jeff Hulsmann

Mr. Hulsmann gave a brief report that the construction is making progress. The first preconstruction meeting will be held on October 1, 2019.

9. Parks Committee Proposed Master Plan for Glen Park – Reid Wiecks

Mr. Wiecks went over the master plan for Glen Park. Other master plans for additional parks will be worked on by the committee. Parks committee meetings are open to the public and are held in the Town Hall every other Monday.

10. Property Exchange – Dean Couture

Mr. Couture presented a plan to exchange property that the Town owns on Epworth Avenue for 4 individual parcels near Glen Park.

The board did not approve to move forward on the request from Mr. Courture and requested information from the Town's water attorney, Steve Jeffers regarding the alluvial well site that is planned for the Epworth Avenue parcel.

Financials

10. Financials for July 2019

Financial for July 2019 were presented by V. Remington. Motion to accept the financials was made by Trustee Faust and seconded by Trustee Mutu. Motion approved.

11. Valley Crescent – Jess Smith

Cancelled

12. Approval of Checks over \$15,000

Check to Avery Asphalt Inc. for Douglas Avenue Road project in the amount of \$93,091.45.

Check to Awake the Lake for reimbursement from GOCO Grant in the amount of \$102,123.92

Motion to approve checks over \$15,000 was made by Trustee Faust and seconded by Trustee Mettler. Motion approved.

13. Road Improvement, Meadow Lane – Jason Dosch

Presentation was made by J. Dosch to pave a portion of Meadow Lane. Recommendation was made to accept the bid from Schmidt Construction Company for the project in the amount of \$65,535.00. Motion was made by Trustee Mettler and seconded by Trustee Banta to approve the paving of Meadow Lane and accept the bid from Schmidt Construction Company in the amount of \$65,535.00. Motion passed.

14. Relocation of Water Line for the Pedestrian Bridge Project

Recommendation from GMS, Inc. for relocation of the water line at the pedestrian bridge was revisited. The water line currently is below the approach to the bridge and has a depth cover of approximately 17 feet. It was decided to relocate the water line so there would be minimal interruption of service to commercial and residential customers on that portion of the water line. Motion by Trustee Faust and seconded by Trustee Schuler to approve the recommendation by GMS to relocate the existing water line was made. Motion approved.

15. Executive Session

Pursuant to C.R.S. 24-6-402(4)(f) with the Town Attorney regarding personnel matter for which the employee has consented to discussion.

Pursuant to C.R.S. 24-6-402(4)(b) with the Town Attorney regarding legal advice related to personnel matter.

Motion to adjourn to executive session by Trustee Faust and seconded by Trustee Mettler was made. Motion approved.

Adjourned to executive session 7:36 pm

Opened executive session 7:42 pm

Stopped first portion of executive session 7:54 pm

Resumed executive session 7:55 pm

Exited executive session and returned to regular session 8:52 pm

16. Recodification Chapters 1-3

The board chose to table the discussion of recodification due to the late hour. It will be moved to the October 10, 2019 meeting. The board will study ahead of time and will be prepared to comment on Chapters 1 and 2.

17. Adjourn

Motion to adjourn the meeting was made by Trustee Faust and seconded by Trustee Schuler. Motion passed. Meeting adjourned at 9:10 pm.

John Cressman, Mayor

Valerie Remington, Town Manager