



RECORD OF MINUTES

THURSDAY, OCTOBER 24, 2019, 6:00 PM

PALMER LAKE TOWN HALL -28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. Call to order

Mayor John Cressman called the meeting to order at 6:02 PM

2. Pledge of Allegiance

Mayor John Cressman led in the Pledge of Allegiance

3. Roll call

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Tardy	Trustee Glant Havenar
Present	Trustee Bob Mutu
Present	Trustee Gary Faust
Present	Trustee Patty Mettler

Also present were:

Valerie S. Remington – Town Manager
Megan Holmberg – Interim Assistant Town Clerk
Maureen Juran – Town Attorney
Police Chief –
Fire Chief -

4. Approval of the Agenda

Motion to approve the agenda, noting that Jess Smith would not be present to provide his report, was made by Trustee Schular and seconded by Trustee Mutu. Motion passes.

5. Approval of minutes from October 10, 2019

Motion to approve the October 10, 2019 meeting minutes as amended was made by Trustee Faust and seconded by Trustee Mettler, noting that the Guest Speaker item, Jess Smith, would need to be removed. Motion passed.

6. Board comments, reports, meetings attended

An update was provided from budget committee members and discussion ensued regarding a drainage study, concerns and associated costs. Trustee Orcutt reported on current and proposed future wells. Further discussion ensued as to how this might effect the budget.

7. Unscheduled Public Comments-Reserved for members of the public to make a presentation to the Board on items or issues that are not scheduled on the agenda. As a general practice, the Board will not discuss/debate these items, nor will the Board make any decisions on items presented during this time, rather will refer the items to staff for follow up. Comments are limited to three (3) minutes per speaker

The public that was present to comment noted concerns regarding flooding and drainage concerns as well as property zoning, approval process and new construction. Legal counsel was present to remind public speakers of due-process and the Board that these items are not up for debate, nor can the Board make any official determinations on items presented and discussed.

Kit Bromfield – 285 Brook Ridge

Rich Hendry – 52 Walnut

Dee Bentz – 108 Grant Ave

Financials

8. Financials for October 2019

Financial items were presented by V. Remington and it was noted that a check had been processed for \$80,335.99 to Avery Asphalt Inc. Discussion ensued regarding the status of the project and an update was given. Motion to accept the financials was made by Trustee Banta and seconded by Trustee Faust. Motion approved.

Discussion/Decision Items

9. Drainage Study

Discussion ensued regarding the request to perform a comprehensive drainage study and the effects on the budget. V. Remington responded to questions and provided an overview. It was determined that a formal study would not be done at this time, but that a proposed work session may be scheduled to discuss further.

10. Review and Acceptance of Bids for Pedestrian Bridge Water Line

V. Remington presented the 4 bids received for the Pedestrian Bridge Water Line and gave an overview of each. Questions were asked regarding time and materials. Motion to approve the bid from Bradley Excavating Inc. was made by Trustee Havenar and seconded by Trustee Mutu. Motion approved.

11. Staff Reports/Committee Reports

V. Remington presented the monthly management report noting:
Code Enforcement

Update on Town Clerk Position – Salary has been raised to \$75,000 depending on experience.
Planning Process – New Town Planner will attend upcoming meetings.

Work Session

12. Recodification Chapter 2

The board reviewed the proposed changes to the second chapter of the Town Code. Discussion ensued regarding various revisions pertaining to positions and responsibilities, director terms, director votes, and Town Code vs. State Law. Legal counsel responded to various inquiries and agreed to update revisions as discussed. The Board approved the second chapter of The Code in concept, noting that the Treasurer needs to be a bonded, \$5,000 official. A formal vote to approve the entire code will be made at the completion of reviews of all of the chapters.

Questions that the board may have prior to the next review would be appreciated by the attorney in writing to assure that the proper research is done, and questions can be answered completely.

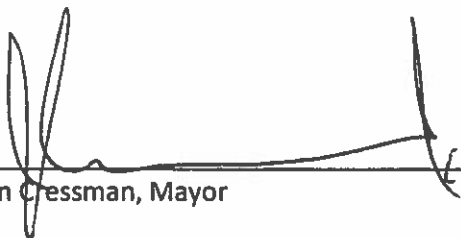
Executive Session

13. Executive Session Pursuant to CRS 24-6-402(4)(b)

Motion to enter into Executive Session was made at 8:29 p.m. by Trustee Mettler, seconded by Trustee Havenar, in order to obtain specific legal advice pertaining to legal questions. Motion passed. At 9:15 p.m., the Board exited Executive Session.

14. Adjourn

Motion to adjourn the meeting was made by Trustee Mutu and seconded by Trustee Faust. Motion passed. Meeting adjourned at 9:15 pm.



John Cressman, Mayor

Valerie Remington, Town Manager