



**RECORD OF MINUTES
TOWN OF PALMER LAKE
BOARD OF TRUSTEES
Special Meeting
December 12, 2019**

BOT MEETING:

6. PARKS COMMITTEE: Glant

Holiday Light Contest w/Prizes for Category Winners; \$10 Entry Fee; Entries until 12/13
Palmerlakeparks@gmail.com; fill-out entry form

AWAKE THE LAKE: Darin, Katie & Ashley (Addie?)

Tax ID Issue – It has been corrected (letter from IRS dated 10/31/19)

New Accountant is being used

November 16th – Bridge delivered; update; timeline dependent on Railroad

Questions from Glant & Mark re placement, concrete & costs; John responded

V. Remington – Reported November 20th placement

Budget - > \$150,000

Provide financial summary update at a future date for actual costs; public access

Presented Art Work – Fund Raiser (train car advertising?)

Weight (Paul)...Engineer? Vandalism (Patricia)? Both Sides?

Approx \$144,000 Can be Raised:

\$2,500 – Locomotive

\$1,800 - Train Cars

\$2,000 - Caboose

\$250 – Smaller, Listed Donors

7. PUBLIC COMMENT: 6 Speakers

- 1.) Town Ordinance – Pikes Peak Regional Building Department
- 2.) Town Violation – Meeting Posting
- 3.) Executive Sessions
- 4.) Fire Chief

Bill – 55 Valley Crescent: Small Town Government & Processes
October 6th – Gazette Article: Mayor vs. Management Government

Karen Stuth - 3 Platte Lane
October 9th – Citizen's Meeting: Update on Clerk
Forensic Audit of Finances Requested – Status?
Fire Chief – Status?

Statutory Town – Committees & Code Book
FD Survey
Planning Procedures

El Paso Road
Codes & Permits – New Businesses

Cindy - 52 Walnut Ave.
Fire Department
Mobile Home Park
Planning Procedures

Recess @ 6:54 p.m.; police intervention

DISCUSSION/DECISION:

Alluvial Well – Steve Jeffers w/Lyons Gaddis
Re-location: No > 200 feet unless you go back to water court (per decree)
John – Structure & Construction?
Mark – Water Rights? Risk? Exchange must be available on wastewater side;
sampling should be done for contamination; access needed from road
John – Easement?
Steve Orcutt – Infiltration Galley & Pump (instead of horizontal well); abandoned
water rights?

Dean Couture, Epworth Property Owner – Questions on Exchange of Property & Easements;
update & handout

- 4 park lots to Town in exchange for Epworth well property
- Gravel walking trail for public (liability/insurance issue?)
- Summary of associated park lot needs from Glant
- Mark – Cost & Risk Assessment

Bob Radasovich – Why mess with it?

Split Vote: Paul, Mark & Bob (no); Patricia, John & Glant (yes) - FAIL

12. BUDGET: V. Remington – Workshop was held: General, Water & CTF Funds

Additional Items Added

- Code Enforcement
- MS4 Permit
- Fire Chief/Mitigation
- Riding Mower
- Police Increase of 10% in 2020
- Police Chief Increase
- Part-Time Police Staff
- Seasonal Parks Staff
- Clerk salary - \$75,000
- Roads Department increase of 5%

Legal Activity - > 40%

Accounting Services – Seems high; will lower due to proper allocations and confirm

Increase Salaries for Grossly Underpaid – Where do we make cuts? Performance evaluations?

Employers Counsel (Mountain States) – Employee compensation % on curve

Raise salaries 10% if under 10% or up to 10%

Employee Benefits – Seem High

IT Costs – Get them down!

Library Costs – Pikes Peak will not pay, but will update the security system

Water/Sewer Taps – Revenue?

Road Expenses & Utilities – Seem High

Water Fund – New Staff Member; Increase FTE & Benefits

Cindy – Code Enforcement

Bob – Water & CTF (inflation of budget)

Continue to December – Mark & Bob

13. STAFF REPORT

DOLA Grant Submitted for Volunteer Fire Fighters

Re-classification of the Water System from Class B to A

Dam Update – Upper reservoir liner needs maintenance

Salary Thresholds – Town is not Affected

Certification of Fire Employees

Town Clerk – Search continues; Colorado Christian School & Intl School of Clerks in Denver; do we want to pay to advertise \$200-\$300 for 30 day posting?

TOPL Elementary School Project – \$1.2 Million Grant Awarded; July of 2021 Project

-Aging Water Line

-Street

- Gutters/Sidewalks
- Bury Power Lines
- Drainage

Paul – Grants?