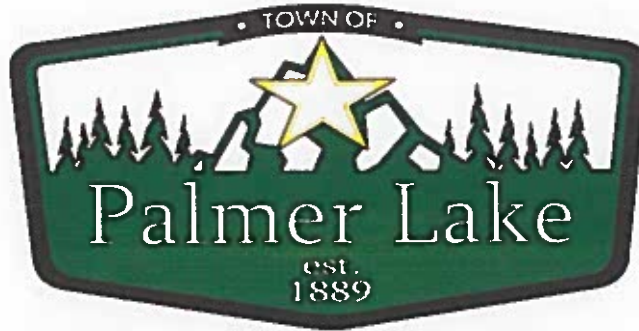




RECORD OF MINUTES

Board of Trustees

Thursday, May 28, 2020, 6:00 PM

(PALMER LAKE TOWN HALL -28 VALLEY CRESCENT) PALMER LAKE, COLORADO

**** THIS MEETING WAS HELD REMOTELY ON ZOOM ****

Meeting ID: 517-849-86

Town Board Meeting

This agenda is subject to revision

1. Call to Order

Mayor Cressman called the meeting to order at 6:03 PM and made an announcement to establish proper etiquette while conducting virtual meeting:

- Participates must remain muted when not speaking.
- Staff and public attending-please ask to be recognized in the chat box if you want to speak to an agenda item.
- Please identify yourself prior to speaking.
- Please address your questions to the Chair.

2. Pledge of Allegiance

3. Roll call

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Present	Trustee Giant Havenar
Absent	Trustee Bob Mutu-6:22
Present	Trustee Susan Miner
Present	Trustee Patty Mettler

4. Introductions of Town Clerk/Deputy Administrator Dawn Collins & Fire Chief Christopher McCarthy SWEARING INTO OFFICE

5. Approval of the Agenda

Mayor Cressman asked to add an agenda item (9a) to address an electronic sign. Trustee Havenar asked to add an agenda item (9b) Trailhead parking. Trustee Havenar made a motion to APPROVE the agenda as presented. Seconded by Trustee Miner. Motion PASSED – UNANIMOUSLY.

6. Approval of Minutes from May 14, 2020 & May 19, 2020

Trustee Havenar made a motion to APPROVE the minutes as presented. Seconded by Trustee Miner. Motion PASSED – UNANIMOUSLY.

7. Business License – Fred's Towing – 615 County Line Road

Trustee Banta made a motion to APPROVE the license. Seconded by Trustee Mettler. Motion PASSED – UNANIMOUSLY.

8. Ordinance 03-2020

An emergency ordinance prohibiting parking on all Town streets, except for Palmer Lake Residents, closing the parking area at the Reservoir Trailhead on Old Carriage Road, and restricting the use of the tennis court and Glen Park parking lots. Trustee Havenar made a Motion to APPROVE Ordinance 03-2020. Seconded by Trustee Miner. Roll Call: Motion PASSED – UNANIMOUSLY.

9. Conditional Use – Furrer Appeal

After much discussion and public comment, Trustee Miner made a Motion to uphold the recommendation of the Planning Commission to DENY the Conditional Use of Mr. Furrer with the following timeline from today's date: 1) within 1 week, a portable potty will be installed on the premise; 2) within 3 weeks, the modular home and the largest crane will be removed from the premise; 3) within 6 months, the con ex containers and the rest of the equipment is to be removed. Seconded by Trustee Banta. Roll Call: Motion PASSED – UNANIMOUSLY. Mr. Furrer stated that he would keep the office apprised of the actions.

9a. Electronic Message Board

Mayor Cressman stated that an anonymous donor wants to donate an electronic message board to the Town. Discussion ensued concerning the placement of the signage from the Board and public comment. Trustee Havenar made a Motion to ACCEPT the donation with consideration of Town Ordinances and placement in a central location. Seconded by Trustee Mettler. Roll Call: Motion PASSED – UNANIMOUSLY.

9b. Trailhead Parking

Much discussion by both the Board and public ensued. It was determined that a Parking Committee be formed as an Advisory group to the Planning Commission in order to work with the Comprehensive Plan for parking needs. Trustee Havenar will lead the committee.

10. Financials

No checks over \$15,000.00. Trustee Schuler made a Motion to APPROVE the April Financials. Seconded by Trustee Havenar. Motion PASSED – UNANIMOUSLY.

11. Staff Reports

The Mayor, reporting for Water Supervisor Steve Orcutt, reported that lightning had struck the filter plant and significant damage done.

Manager report provided as follows:

- Excited for the addition of Dawn and Christopher to the Team.
- Sat in with the Parks Committee this week and believe they are a dedicated group putting together plans in a thoughtful way for the best of the entire Town.
- Spoke with Jeff Hulsman of Awake the Lake. He stated that hydroseeding and signage should be completed by the end of the month. After photos are taken, everything will be sent to GOCO and, hopefully, close the grant.
- Living Word Church property was vandalized last week. It appears only minor damage at this time. Jason is checking on surveillance cameras and we hope to start inspections next week.
- Final asphalt was completed on the Douglas Avenue project and the final detention work was complete. This project should close soon.
- Police and Fire Departments have received new radios – thank you to all who assisted with this!
- The grader has some engine problems and is in the shop.
- Spoke with Chief Vanderpool and he believes we have enough signage in the Glen area for now. Patrols continue and tickets are being issued and some towing has occurred when necessary.
- The Town continues to receive complaints from both residents and non-residents.
- What stage, if any, with water restrictions was raised in order to address property that need to tie into the water line. Mayor Cressman stated that a resolution was passed that restricted all extensions. Town staff will search for that resolution.
- Checking with CIRSA regarding inundation zone in which building is being considered.
- The next meeting, June 11th, will be in-person for the Town Board and working to stream it.

14. Board Comments

Trustee Miner provided an update on the involvement for the review of the Comprehensive Plan. To date there are seven people committed. She will provide guidelines for the review.

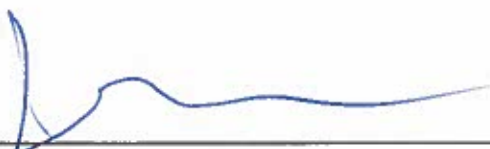
15. Public Comments

Matt Stephan (PL resident) stated that he will help out with the Comp Plan. Trustee Miner responded that he is on her list. Matt also inquired about a complaint call to the PD. Chief Vanderpool responded that he is available Friday morning to address his concern.

Jane Garrabrant (PL resident) inquired about the officer shooting. Attorney Kolb stated it is under investigation. Jane also inquired about the Fire Commission. Trustee Schuler responded that it was postponed for the input of new Fire Chief McCarthy.

16. Adjourn

Trustee Havenar made a motion to adjourn at 9:53 PM. Seconded by Trustee Mettler. Motion PASSED – UNANIMOUSLY.



John Cressman, Mayor



Robert Radosevich, Town Manager

June 11, 2020
Date Approved/