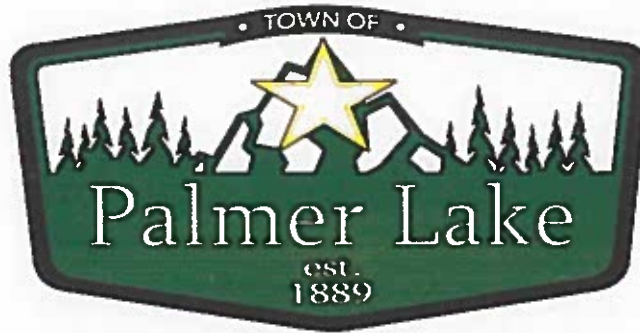




RECORD OF MINUTES

Board of Trustees

Thursday, June 11, 2020, 6:00 PM

PALMER LAKE TOWN HALL, 28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. **Call to Order.** Mayor Cressman called the meeting to order at 6:03 PM.

2. **Pledge of Allegiance**

3. **Roll call**

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Present	Trustee Glant Havenar
Absent	Trustee Bob Mutu
Present	Trustee Susan Miner
Present	Trustee Patty Mettler

4. **CEREMONIAL OATH OF OFFICE.** Administered to Fire Chief Christopher McCarthy.

5. **Approval of the Agenda.** MOTION (Havenar, Banta) to APPROVE the agenda as presented. MOTION PASSED UNANIMOUSLY. Trustee Miner requested to hold on action for the ordinances and review only.

6. **Approval of Minutes from May 28, 2020.** MOTION (Schuler, Havenar) to APPROVE the minutes as presented. MOTION PASSED UNANIMOUSLY.

7. **Business License – Business License Application – Greater Grounds Landscaping LLC.** MOTION (Havenar, Mettler) to TABLE until the June 25th meeting. Staff directed to collect more information and invite the applicant to the next meeting. MOTION PASSED UNANIMOUSLY.

8. **Authorization to Sign IGA with El Paso County.** MOTION (Havenar, Banta) to APPROVE authorization to sign the IGA with El Paso County. An explanation of the types of COVID expenses being tracked were mentioned. MOTION PASSED UNANIMOUSLY.

9. Resolution No. 08-2020 – A Resolution of the Board of Trustees of the Town of Palmer Lake, Colorado Rescinding Water Emergency Resolution No. 9 of 2018. MOTION (Havenar, Miner) to APPROVE Resolution 08-2020 to rescind the water emergency Resolution from 2018. Mayor Cressman explained operating differently than the stated Resolution from 2018. Discussion relating to water concerns ensued. Trustee Schuler requested a discussion item be an agenda item in late July/August about water. Trustee Banta requested gather current data on water levels. MOTION PASSED UNANIMOUSLY.

10. Ordinance 04-2020 - An Ordinance Amending Titles 8, 14, 16, and 17 of the Municipal Code, Creating New Chapters and Sections Relating to the Prohibition of Illicit Discharge into the Town's Municipal Separate Storm Sewer System (MS4). Mr. John Chavez provided a high-level review of the amended language in the Town's code for health, construction right-of-way, subdivision, and x relating to illicit discharge. Trustee Miner requested additional time to review the ordinances. MOTION (Miner, Schuler) to TABLE Ordinance 04-2020 to amend Titles 8, 14, 16 and 17 until the June 25th meeting. MOTION PASSED UNANIMOUSLY.

11. Ordinance 05-2020 - An Ordinance Amending Chapter 1.50 of the Municipal Code, Providing for the Possible Cancellation of Municipal Election Under Certain Conditions and Addressing Write-In Candidate Timeframe. Attorney Krob addressed cleaning up the code language relating to elections to be compliant to current statutes. MOTION (Schuler, Havenar) to APPROVE Ordinance 05-2020 amending Chapter 1.50. MOTION PASSED UNANIMOUSLY.

12. Discussion/Direction to Opt Out of Publishing Bills (Draft Resolution for November Ballot). Clerk Collins requested Board direction to draft a resolution to authorize the Town to add a question to opt out of publishing bills to the November ballot. Though the Town has not published bills, financials are available to the public on request. MOTION (Miner, Havenar) to direct staff to draft the Resolution. MOTION CARRIED UNANIMOUSLY.

13. Discussion/Direction on Ordinance Relating to Barking Dogs. Trustee Schuler explained his request for this item to come back to the Board – unfinished business from prior discussions. Trustee Miner requested time to review the background. MOTION (Schuler, Banta) to TABLE this item until the June 25th meeting. MOTION PASSED UNANIMOUSLY. Attorney Krob will add current remarks with one clean draft and distribute it to the Board for review.

14. Financials – None.

15. Staff Reports. Roads, Police, Fire and Parks reports available in the packet.

Clerk Collins provided a report on minor modifications to the agenda layout, a summary of first week with the Town, the business licenses up for renewal in July, and a request to further define the parking committee by Resolution previously formed by the Board.

Parks Commissioner Wiecks spoke opposition to the reporting structure of the parking committee, stating that the Parks Commission has addressed parking in its Master Plan. Discussion ensued about the Parks Commission working closely with the Planning Commission Master Plan Team in that area.

Manager Radosevich provided updates on the following - inspection of the church property to take place next week, the Reservoir road closure for repair beginning June 15 but warning visitors on the road this week, GOCO grant completed, and that the portable restroom was placed and the large crane and modular home removed from the Furrer property as requested. Additionally, it was stated that the Town has not received an application or plan for the Estemere property PUD amendment and, once

filed, proper procedure for the PUD will be followed, including posting and hearing at Planning Commission for recommendation to the Town Board.

Attorney Kolb welcomed the new Town Clerk and Fire Chief.

16. Board Comments – Report of meetings attended. Trustee Havenar explained the activity of the donated electronic sign placement and that it will go to the next Planning Commission meeting. MOTION (Miner, Havenar) to approve the location near the Post Office. MOTION CARRIED UNANIMOUSLY. Direction was given to the Parks Commission to draft sign “rules.”

Trustee Miner reviewed the guidelines provided at the organizational meeting for the Master Plan Team; the citizens involved representing parks, parking, restaurants, Wake the Lake, businesses; and the process in which they will conduct the review. Meeting notices will be provided to be posted by Town staff. The current Comprehensive Plan will be available on the Town website.

Parks Commissioner Wiecks reviewed the Parks activity including a turnout of 27 volunteers for the Parks Service Day. Direction was provided from the Board to wait 3-4 weeks for a response from the Forest Service to further address closure of Road 322. No grant monies will be awarded. Palmer Lake community wide garage sale is June 27.

17. Public Comment. The Speedtrap business owner addressed the negative impact of the no parking signs and violation put in place for his restaurant. Discussion ensued regarding parking issues. Manager Radosevich and the Police Chief will look at alternatives for the restaurants.

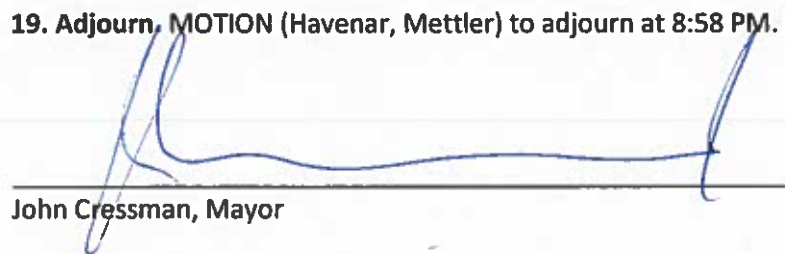
O'Malleys business owner requested signage be removed from the downtown area.

Events were mentioned – 8/15 is the TRY-athlon; 8/29 is Taste of Palmer Lake; 10/11 is the annual .5K.

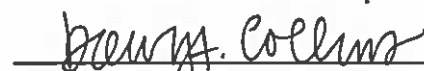
Cindy Henson inquired about the plans of the Estemere. It was restated that a “concept” has been presented but there is no application of a plan to amend the PUD at this time.

18. Next Meeting is June 25th

19. Adjourn. MOTION (Havenar, Mettler) to adjourn at 8:58 PM. MOTION CARRIED UNANIMOUSLY.



John Cressman, Mayor



Dawn A. Collins, Town Clerk

7/7/2020
Date Approved