

CLERK REPORT

August 27, 2020

- Thanks to the CARES Act, the Town awarded six local businesses funds to a maximum of \$6500 - checks will be issued the end of this month to a total sum of \$37,559.
Requests for "covid" reimbursement are sent to the County each month and, to date, the Town has submitted approximately \$71,000 (of \$221,000) - anticipating roughly \$___ per month through December 2020.
- Candidate packets filed for local seats include the following:
 - (2) for Mayor - Paul Banta and Bill Bass
 - (6) for Trustees - Shana Ball, Kit Bromfield, Nicole Currier, Jessica Farr, Sam Padgett, Karen Stuth
- Interviews were conducted for the Deputy Clerk position and we are in midst of decision making and conditional offer. Additionally, a conditional offer is going out this week for a part time position (replacing the administrative support we had).
- Working budget spreadsheets were distributed to the department heads this week and by mid-September, Bob and I be meeting one on one with departments to plan for the 2021 budget.
- Alerts are posted for the Stage II Burn Ban – referencing Ordinance 15-2018 with burn restrictions – can be found on the town website. (Keep reservoir road closed for this concern.)
- All department supervisors will meet next Monday afternoon at the LWC property for a full review of the property.
- Requesting to schedule a review of performance with Board – Sep-Oct timeframe (prior to this board separating)

Manager's Report

August 27, 2020

- Town Hall update-I met with MGA Structural Engineers on Tuesday, August 11, 2020. They will be putting plans together, 1 temporary, 1 permanent. We received word from CIRSA that the roof will be covered under our policy. Jack Anthony, Teresa Salerno have started writing a grant to the State Historical Fund for the Town Hall.
- Library update – I have rewritten the bid ad to demolish and to construct. Those bids will be due September 5th. Dawn & I met (zoom) with Library officials. They are willing to pay rent & utilities (pending their Board approval). They can only do a year to year lease (TABOR) TOPL will do a complete building assessment. They asked of the Town's commitment to the Library. I told them that getting the Library open is our 1st priority.
- Living Word Church update – I'm forming a task force to get options for the Church use. How to use it, both short and long term. I've reached out to Staff and I'd like 1 or 2 Board members and possibly, 1 or 2 citizens to join.
- We have completed the purchase of the property within the Glen Park property. The closing will be in mid-September.
- Ordinance change – I have informed the Planning Commission that I would like to clean up the rest of Vale Street by vacating the last 110'. This vacation is at the corner of Vale and Mystic. This will also allow the property owner to build on that corner without a Variance.
- I'd like to, also change the zoning on Sailing Way and Mystic Lane from C-1 with an R-3 Conditional Use to an R-3 Zone. Does the Board have any objections? MAP
- I'd like the Board's permission to work with Matt to update our Animal Ordinance. I have concerns of goats being in residential zones. While the Ordinance says they're not allowed at all, in Town, it allows them in certain zones.
- After review of funding for the Bridge, the received a grant for approximately \$369,000 and sold land on County Line for \$225,000. With that, I'd like to issue a check to ATL for \$34,000 as our break even point. With that, ATL will apply that to final grading & landscaping.

August 17, 2020

Concerning Tax Schedule Map 71054

1. TOPL intends to complete the vacation of Vale St. From the corner of Mystic Lane 110' (feet) South.

The Southern property was recently purchased, and all interior lot lines are to be vacated, making the entire parcel to the South, 1 lot, thus, no access is necessary as that property is now accessed from Epworth Highway.

Adjoining properties are owned by David Tenace (Tahawus Terrace Subdivision), Richard Willan (Trinity South Subdivision), and the "new" owner of the Southern property (TBD).

The Town intends to keep the 50' (feet) Right-of-Way as a Drainage/Utility Easement but the setbacks for Tenace and Willan will be reduced. They "could" (not suggested) (REASON: close to drainage) build up to their existing property lines without future variances.

2. TOPL intends to Rezone ALL properties from Sailing Way -South to Epworth Highway from the current C-1 zone with an R-3 Conditional Use to an R-3 zone, thus eliminating the C-1 zone in that area. The area is, at present, ALL residential.

