RECORD OF MINUTES

Board of Trustees

Thursday, August 27, 2020, at 6 PM

PALMER LAKE TOWN HALL, 28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. **Call to Order**. Mayor Cressman called the meeting to order at 6:03 pm.
2. **Pledge of Allegiance**
3. **Roll call**

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Present	Trustee Glant Havenar
Present	Trustee Bob Mutu
Present	Trustee Susan Miner
Present	Trustee Patty Mettler

4. Consent Agenda. The Board agreed to remove items 4d and 4e from the Consent Agenda to address as 5a and 5b. Consent Agenda includes Approval of the Agenda with modification to this item; Approval of Board Minutes from August 13, 2020; and Financials/Bills. MOTION (Havenar, Schuler) to approve the consent agenda including items 4a,b,c. Motion PASSED.

5a. Resolution 16-2020 to Approve Appointment Planning Commission (Amy Hutson). Board members discussed background and inquired about the candidate. Direction was given to staff to invite Ms. Hutson to the next meeting and provide a summary of her background. MOTION (Banta, Mutu) to table this item for the next meeting. Motion PASSED.

5b. Special Event – Cross Country Meet (Monument Academy, 9/4). Board members inquired about the details of the Middle School meet mixing with the visitors to the lake. The guidelines the schools are required to follow were generally discussed. Public comment from Ms. Banta was that the school conducted this event last year with proper signage and that the school does a thorough job. Additional requirements were discussed. MOTION (Schuler, Mettler) to approve the cross-country event with the requirement of the school bringing in adequate number of portable restrooms and that staff provide notice of the lake area closing between the hours of 3-7p for the event. Roll call vote – aye (7); nay (0). Motion PASSED UNANIMOUSLY.

5. Public Comment. Reid Wiecks requested that the Board reconsider the lake rules recently approved by ordinance, specifically to amend to include item 3 that was removed, stating "no swimming or wading." It was also suggested to update the lake signs.

6. Preliminary Approval for Special Event – Awake the Lake .5k Race. Mr. Dawson explained the request to pre-approve the .5k race, in case COVID requirements change by the end of September. Discussion took place about the event being planned completely virtual at this point. If things change, this item will come back late September for approval prior to the October event. Reid Wiecks stated that virtual events have been taking place since March, however, live races can take place with precaution. The Board offered support for the event.

7. Resolution 17-2020 to Approve Minor Subdivision (134 Starview – land swap/replat – Coen/Algood). Mr. Tim Coen was present to speak for his son James and explained the agreement to resolve the dispute of the current easement for access to property. Mr. Algood was present and in agreement. The Planning Commission recommended unanimous approval of this replat. MOTION (Banta, Havenar) to approve Resolution 17-2020 for the minor subdivision. Roll call vote – aye (7); nay (0). Motion PASSED UNANIMOUSLY.

8. Ordinance 07-2020 to Amend Title 9 Regarding Excessive Noise. Attorney Krob addressed the modifications since the last meeting. He also explained that vehicle noise should fall under the traffic code adopted by the Town. Discussion took place about not having exemptions for outdoor amplified music. Public comment from Gary Atkins suggested that, historically, officials of the town worked to protect the residents from excessive noise. Discussion ensued about the level of noise that should be allowable (i.e., 60 dB is normal conversation). Ms. Bromfield asked the Board to come up with something to give the Police to address complaints. Discussion continued relating to modifications. MOTION (Mutu) to amend the ordinance to 61 dB at 25 feet and to strike exemptions A and B. Motion withdrawn. MOTION (Schuler, Banta) to approve Ordinance 07-2020 with removal of exemptions A and B completely. Roll call vote – aye (7); nay (0). Motion PASSED UNANIMOUSLY.

9. Ordinance 13-2020 to Amend Parking and Reopen Trailhead. Trustee Miner requested that this item be tabled to allow for the Master Plan Team to meet with the Glen neighborhood in September. Mayor Cressman suggested the Reservoir Road remain closed due to the restrictions of being in Stage II Burn Ban. Discussion took place distinguishing the opening of the road versus parking at the trailhead. Comments from Reid Wiecks were about the gate being cut and his preference of the road being open so that local hikers can be aware of and report what is taking place in that area. Trustee Miner invited Reid to attend the upcoming neighborhood meeting. Mayor Cressman asked Chief McCarthy to state his concern, and the Mayor further directed staff to increase patrol – with appropriate staff/volunteers as necessary around the reservoir area. Additionally, direction was given to amend language to close trails when in Stage II Burn Ban. MOTION (Miner, Havenar) to table Ordinance 13-2020 until September. Roll call vote – aye (7); nay (0). Motion PASSED UNANIMOUSLY. Board directed staff to keep the Reservoir Road closed.

10. Discussion Relating to $0.10 per Square Foot (Land Use). Trustee Banta explained the summary from Attorney Krob, that the state of Colorado does not allow a fee for square footage and that the fee should be a flat administrative fee for staff review. It was suggested to amend the code. Discussion took place about earnest money to transfer property. Attorney Krob will add information relating to this to a future item amending the current code.

11. Staff/Department Reports

Clerk – Collins reported on the Business Relief Funds being awarded; the candidates successfully filed for the November ballot, including for Mayor – Paul Banta and Bill Bass, and for Trustees – Shana Ball, Kit Bromfield, Nicole Currier, Jessica Farr, Sam Padgett, and Karen Stuth; progress in hiring a Deputy Town Clerk and administrative support for the office; beginning work with departments for the 2021 budget, alerts posted for the Stage II Burn Ban restrictions; and requested a performance review with the Board.

Trustee Havenar inquired what businesses were awarded funds. Businesses include: O'Malleys, Tri-Lakes Building, Speedtrap, Shana's Place, Tri-Lakes Center for the Arts, and 105 Social House.

Trustee Miner asked Collins about an advisory committee. Details of slight modification to committee structure are yet being assembled to propose to the board for consideration.

Attorney – no report.

Manager – Radosevich provided a report on the meetings with engineers for the Town hall roof, which will be covered by insurance; an update on the library; former church property; closing for the Glen property; reviewed a request to clean up the remainder of Vale St and rezone area to R-3 - a handout providing details of proposed vacation and rezoning was provided. Direction was provided to move forward with proposed ordinance for contradictory animal ordinance; as well as direction to offer a portion of the landscaping/grading costs (approximately $34,000) to Awake the Lake.

12. Board Reports. Trustee Mutu spoke about overseeing Parks and addressed Trustee Miner in regard to the activity of the Master Plan Team. Miner explained the categories and progress of the neighborhood groups.

Trustee Schuler offered kudos to Chief McCarthy for taking on an instructor role to provide the Fire crew certification training at no cost, saving the town about $2,500. Schuler also commended Collins for working through a hydrant issue relating to the water and fire departments. Schuler stated he will highlight positive publicity for the town.

21. Next Meeting (September 10)

22. Adjourn. MOTION to adjourn at 8:59 pm. Motion PASSED.

John Cressman, Mayor

Dawn A. Collins

Dawn A. Collins, Town Clerk

9/10/2020

Date Approved