RECORD OF MINUTES

Board of Trustees SPECIAL Meeting

Tuesday, October 13, 2020, at 6 PM

PALMER LAKE TOWN HALL, 28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. Call to Order. Mayor Cressman called the special meeting to order at 6:02 PM.

2. Pledge of Allegiance.

3. Roll call

Present	Mayor John Cressman
Excused	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Present	Trustee Glant Havenar
Present	Trustee Bob Mutu
Excused*	Trustee Susan Miner
Present	Trustee Patty Mettler

*Trustee Miner arrived at approximately 6:05 PM.

4. Discussion of the Living Word Property. Mayor Cressman stated that the Town does not yet officially own the property. He explained that the process is just beginning. Interim Town Manager Bob Radosevich reviewed the status of the property – no official closing timeline; replacement of the bad water line to the property; inventory of the main building items left on the premises (excluding the kitchen); one initial meeting with a few individuals to get ideas of where to start; meeting with a planning specialist to get ideas of how to proceed; receipt of a couple proposals for use of the property with no commitment until the property is closed as well as direction from the board.

Trustee Miner suggested that an inventory of the state/condition of all property/structure be conducted in order to determine how it can be used in the future, as well as identifying costs to the Town. Trustee Mettler identified the estimated annual cost of $50,000 as it is. Discussion took place about expertise in the community to assess the property and identifying qualifications in order to create a group for this endeavor. Discussion took place about a director or manager for the property. Mayor Cressman suggested any proposals for the property be in written form and directed to the Town. Items identified for follow up include: any paperwork for restrictions, timeline for the deal to close, assistance to cover cost of the new water line.

Public comments included: Kit Bromfield provided status of the Iowa campus location and background to the suggestion of the Fire Department relocating to this property and suggested a name change once under Town ownership. Shana Ball provided background of the Fire Committee work and the original proposal to donate just a portion of the property to the Town. Trish Flake suggested that another party facilitate and manage input for the use of the property (stating DOLA/County may have experience collecting this data). Dee Banta inquired about additional water taps for 28 acres in light of the current water concerns. Mike Bromfield provided additional background relating to the possible dedication of land for the Fire Department. Jeff Hulsmann suggested getting the property re-keyed with permission as soon as possible, adding that the kitchen is top quality facility. Bill Fischer suggested that an entire Master Plan be formed for this property and asked the Board to consider what the best use will be for the entire community; as well as what the Town needs. He suggested that an RFP for the property include a list of the desires of the community. Bill suggested the name change to Chautauqua Center. Nikki McDonald asked about seeing the property. Photographs taken were mentioned and, when provided to staff, can be posted to the website until the property gets closed.

5. Next Regular Meeting (October 22).

6. Adjourn. MOTION (Havenar, Miner) to adjourn at 7 PM. Motion passed.

John Cressman, Mayor

Dawn A. Collins

Dawn A. Collins, Town Clerk

10/22/2020

Date Approved