RECORD OF MINUTES

Board of Trustees Meeting

Thursday, December 10, 2020, at 6 PM

PALMER LAKE TOWN HALL, 28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. Call to Order. Mayor Cressman called the meeting to order at 6:05 PM.

2. Pledge of Allegiance.

3. Roll call

Present	Mayor John Cressman
Present	Mayor Pro Tem Mark Schuler
Present	Trustee Paul Banta
Present	Trustee Glant Havenar
Present	Trustee Bob Mutu
Present	Trustee Susan Miner
Present	Trustee Patty Mettler

4. Approval of Minutes from November 12, 2020. MOTION (Schuler, Havenar) to approve the minutes. Motion passed.

5. Ordinance 18-2020 to Approve Vacation and Replat of Property along Hermosa Ave. Mayor Cressman stated that he, staff and the applicant met to review options for the recommended cul de sac on Hermosa. The applicant requested a continuance of this item to the January agenda. MOTION (Mutu, Miner) to continue the item to the next January meeting. Trustee Havenar abstained from voting on this item. Roll call vote – aye (6); no (0); abstain (1). Motion passed.

6. Certificates of Appreciation. Clerk Collins addressed the Mayor and Board members and Mayor Cressman presented certificates of appreciation to the outgoing members including Schuler, Banta, Mettler, Miner. Mayor Cressman offered his appreciation to the Board members. Radosevich thanked the Board for their trust to assist the Town this year.

7. Recess at approximately 6:20 PM.

Cressman called the meeting to order again approximately 7:10 PM.

8. Administer Oath of Office for Mayor Bass. Clerk Collins administered the Oath of Office to new Mayor Bill Bass and he announced the next item.

9. Administer Oath of Office for Trustees – Padgett, Farr, Stuth and Currier. Collins administered the Oath of Office to the new Trustees and they took their seats.

10. Roll Call

Present	Mayor Bill Bass
Present	Trustee Sam Padgett
Present	Trustee Jessica Farr
Present	Trustee Karen Stuth
Present	Trustee Bob Mutu
Present	Trustee Glant Havenar
Present	Trustee Nicole Currier

11. Proclamation for John Cressman. Mayor Bass read a proclamation to honor John Cressman for his years of service to the community and presented him a plaque.

12. Nomination and Approval of Mayor Pro Tem. Trustee Currier nominated Sam Padgett. Trustee Mutu nominated Glant Havenar. Trustee Farr also nominated Sam Padgett. Mayor Bass asked for a roll call vote on the nomination of Havenar for Mayor Pro Tem – aye (3); nay (4). Roll call vote taken on the nomination of Padgett for Mayor Pro Tem – aye (4); nay (3). Motion passed to appoint Trustee Sam Padgett to Mayor Pro Tem.

13. Consent Agenda – including October financials. MOTION (Havenar, Mutu) to approve the consent agenda. Motion passed unanimously.

14. Public Comment. Susan Miner suggested that a red light be place in the star to light after the holiday lighting to honor a citizen who has contributed to the foundation of the community, mentioning Wilma French, who passed this past week. Mark Schuler stated to the public that former Board member emails are no longer active.

15. Resolution 23-2020 to Summarize Revenues and Expenditures, Adopt the 2021 Budget and Certify Mill Levies. Mayor Bass asked for any questions, hearing none, asked for approval. MOTION (Currier, Padgett) to approve Resolution 23-2020. Roll call vote taken – aye (7); nay (0). Motion passed unanimously.

16. Staff Reports. Mayor Bass reviewed department reports included in the packet. Radosevich provided an update on the Town Hall roof plan and bid status; an upcoming review of Library plans and project timeline, and stated he will remain available on an as-needed basis to the Administrative team. Collins offered a message of thanks to Bob; and provided an update on the new official's orientation that took place, grants applied for, status of the Water Tech position and the balance of CARES Act funds for technology improvements and a portion toward the Library ramp project.

17. Board Reports. Havenar reported on information from the PPACG meeting including gap traffic, COVID numbers, and discussed the Town of Monument re-designating Jackson Creek Parkway as a thoroughfare in order to apply for federal funding. Discussion took place generally about Hwy 105 improvements.

18. Convene to Executive Session. MOTION (Currier, Farr) to convene to executive session at approximately 8 PM. Roll call vote – aye (7); nay (0). Motion passed.

19. Reconvene to Open Session.

20. Next Meeting (January 14)

21. Adjourn. MOTION (Havenar, Farr) to adjourn at 8:21 PM. Motion passed.

William Bass, Mayor

Dawn A. Collins, Town Clerk

1/15/2021

Date Approved