



RECORD OF MINUTES

Board of Trustees Meeting

Thursday, May 27, 2021, at 6 PM

PALMER LAKE TOWN HALL, 28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. **Call to Order.** Mayor Bass called the meeting to order at 6:00 PM.

2. **Pledge of Allegiance.**

3. **Roll call**

Present	Mayor Bill Bass
Present	Mayor Pro Tem Sam Padgett
Present	Trustee Nicole Currier
Present	Trustee Darin Dawson
Present	Trustee Jessica Farr
Excused	Trustee Glant Havenar
Present	Trustee Karen Stuth

4. **Introduction of New Business – Palmer Lake Rentals.** Mayor Bass introduced a new business, Palmer Lake Rentals and Kathy Aldworth-Wolford explained the plan to rent kayaks and boards from Finders Keepers for use at the lake.

5. **Consent Agenda.** MOTION (Currier, Stuth) to approve consent agenda including Minutes from the May 13, 2021 meeting and financials/bills. Roll call vote – aye (6); nay (0). Motion PASSED.

6. **Staff/Department Reports.** Collins provided an update on the Library ramp project, the Town Hall proposals for the restoration project, the redrilling project, Memorial weekend star lighting and mentioned two new business licenses issued – Palmer Lake Rentals and WAKE. Diacut property owner was present to address Board concerns about Elite Cranes. Collins also offered a thank you to all the volunteers and Parks Commission members who contributed to the success of the May 22 service day in the Parks.

7. **Public Comment.** None.

8. **PUBLIC HEARING & Conditional Use Resolution 25-2021 (Fletchers).** Mayor Bass provided the background on this hearing continued from the May 13 meeting. Mr. Tommy Fletcher was present to address questions from the Board. Tanks that were previously in question held water and will be gone from the property. Matt Stephens stated concern about the overall condition of the property. Discussion took place about the length of time to repair, sell and clear the property of the heavy equipment. Review of the legal position for enforcement took place. Attorney Krob noted that town code includes language to cite daily for non-compliance. MOTION (Currier, Padgett) to approve Resolution 25-2021 with the caveat that Mr. Fletcher report the status to staff every 60 days

and add language to repair only equipment existing on the property. Roll call vote – aye (5); nay (1 - Stuth). Motion PASSED.

9. Special Event Application - Mt Herman Adventure Run. Mr. Darin Lewandowski reviewed the event details for July 16-18 splitting runners over the weekend from Centennial Park and requiring GPS trackers. Additional details were mentioned to provide additional porta potties and allowing one camper for his family near the lake. Chief McCarthy did not object. MOTION (Currier, Padgett) to approve the running special event as presented. Roll call vote – aye (6); nay (0). Motion PASSED.

10. Resolution 27-2021 to Authorize Signature to Memo of Understanding for Fire Department. Chief McCarthy noted there is no cost for participation in the MOU for Pikes Peak Regional Fire Investigation Unit. MOTION (Stuth, Currier) to approve Resolution 27-2021 authorizing Chief McCarthy to sign the MOU. Roll call vote – aye (6); nay (0). Motion PASSED.

11. Resolution to Support Nomination to CML. Mayor Bass removed this item – no action was taken.

12. Resolution 29-2021 to Authorize Contract for Town Hall Restoration. Discussion took place about the proposals received by two contractors for the restoration project. Mr. Dave Frisch with GMS explained the scoring conducted and stated that TN Parker is the recommended contractor for the project. MOTION (Currier, Stuth) to approve Resolution 29-2021 to authorize contract with TN Parker for the town hall restoration. Roll call vote – aye (6); nay (0). Motion PASSED.

13. Ordinance 8-2021 to Amend Title 9 Relating to Excessive Noise. Discussion took place of the allowable times be modified to 8 AM, modifications to the permit process for outdoor amplified music, and to add language to exempt approved special events. This item will be finalized and brought back to the first June meeting.

14. Review/Direction on Draft Ordinance Amending Water Conservation. Discussion about stage 1 restrictions took place and further identifying emergency from regular water use. Collins stated the draft can be circulated with department staff. It was directed to bring this item back in draft form to a workshop on June 10th.

15. Update of Master/Comp Plan Next Steps. Collins reviewed the data presented to the Planning Commission, including a community survey, an RFP for a consultant, and assembly of an advisory team to work with the consultant. Trustee Currier requested copies of the neighborhood meeting notes. Matt Stephen addressed the intent of the new advisory team replacing the current team. Discussion took place amongst the Board whether another team was necessary. It was directed to follow up with Susan Miner with the Board prior to the next Planning Commission meeting.

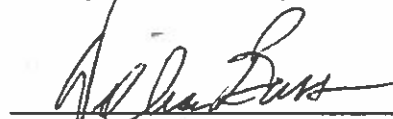
16. Board Reports. None.

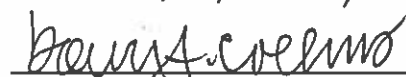
17. Next Meeting (June 10). To include a workshop.

18. Convene to Executive Session. MOTION (Dawson, Padgett) to convene to executive session at 7:41 PM. Roll call vote – aye (6); nay (0). Motion PASSED.

19. Reconvene to Open Session. MOTION to reconvene to open session. Motion PASSED.

20. Adjourn. MOTION (Currier, Farr) to adjourn at 8:30 PM. Motion PASSED.



William Bass, Mayor

Dawn A. Collins, Town Administrator/Clerk

6.11.2021

Date