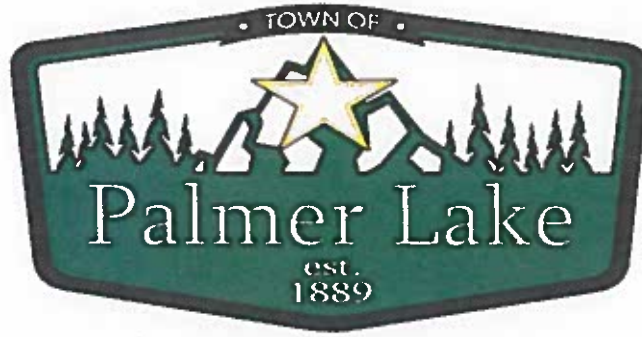




RECORD OF MINUTES

Board of Trustees Meeting

Thursday, July 8, 2021, at 6 PM

TOWN HALL, 28 VALLEY CRESCENT, PALMER LAKE, COLORADO

1. **Call to Order.** Mayor Bass called the meeting to order at 6:00 PM.

2. **Pledge of Allegiance.**

3. **Roll call**

Present	Mayor Bill Bass
<i>Excused</i>	Mayor Pro Tem Sam Padgett
Present	Trustee Nicole Currier
<i>Excused</i>	Trustee Darin Dawson
Present	Trustee Jessica Farr
Present	Trustee Glant Havenar
Present	Trustee Karen Stuth

4. **Certificate of Appreciation.** Mayor Bass and Board of Trustees expressed appreciation to Cynthia Kuchinsky for her work planning the Festival on the Fourth. A certificate was presented to Cindy.

5. **Consent Agenda.** MOTION (Havenar, Farr) to approve the consent agenda including Minutes from the June 24, 2021 meeting; Checks over \$15,000 (Bishop-Brogden Assoc & Martin Marietta). Roll call vote – aye (5); nay (0). Motion PASSED.

6. **Staff/Department Reports.** Public Works Supervisor Dosch provided an update of the S Valley project, along with status of planning for the TAC improvement project, CDOT stimulus funds for the bridge work, and planning possible expansion of parking on County portion of property at the lake. Chief Vanderpool mentioned the increase of tickets with the STEP program and introduced a number of PD staff, including new hire Officer Emily Prunsky and Nicole Lamb for code compliance. Fire Chief McCarthy provided an update on the engines and total hours of training. Trustee Stuth inquired about a fundraiser for the Fire Department to assist in outfitting the ambulance. Attorney Krob noted that Attorney Scott Krob will be present for the July 22nd meeting. Dawn Collins provided a report on the ramp project, town hall restoration status, IREA poles update, training and anticipated use of new agenda management program, as well as update of GMS projects – PER assembly and drainage study.

7. **Public Comment.** Collins requested Ms. Lindsay Hodges introduce her business as Lindsay was present to introduce WAKE – A Center for Healing.

Trustee Stuth raised a public concern shared with her about a vaccination bus at the festival.

8. Application for Special Event – TryAthlon on August 7. April Fullman explained the 3rd annual event spoof of the .5K - swim run and bicycle - beginning about 10 am and wrapping up about noon on Sat., 8/7. Participants will be capped about 120. MOTION (Farr, Havenar) to approve the TryAthlon event. Roll call vote – aye (5); nay (0). Motion PASSED.

9. Ordinance 8-2021 to Amend Title 9 Relating to Excessive Noise. Mayor Bass stated this item has been reviewed and the decibel reader is purchased for PD use. Collins noted the modification to a decibel level of 70 and reading from the source of the complaint. MOTION (Stuth, Farr) to approve Ordinance 8-2021. Roll call vote – aye (5); nay (0). Motion PASSED.

10. Mitigation on Town Property – Weeds and Fire. Fire Chief McCarthy explained the general plan for the mitigation grant funds. Trustee Havenar inquired about utilizing services from CUSP as done in the past. Chief McCarthy stated that an RFP will be assembled for the best cost for services to the Town. Further details with the scope of the project will be shared with the Board. Collins reviewed a current concern of hemlock spreading on town property. Trustee Havenar inquired about the Noxious Weed Committee headed by Phyllis in the past. Collins stated that she intends to retire, and the Town already utilizes a service for weed control at the reservoir and intends to expand the services to other public property. Any volunteers may be utilized to educate private property owners about mitigation of weeds. Mayor Bass suggested staff include information in the water billing.

11. Review of Odor Ordinance. Discussion took place about utilizing a tool like the noise ordinance measurement. Business Owner, Dino Salvatori, communicated a message to Trustees about the State allowing for a level 8 for odor. The Board discussed what the level means along with the type of tool to consider – the Nasal Ranger was mentioned for about \$1500. Shana Ball suggested that a workshop be added for review of the information gathered. Matt Stephens stated he is a resident near the marijuana businesses and read from the ordinance that all establishments are required to have an odor control plan for odors outside the business to be non-detectable. Discussion took place about the intent of odor control and the ongoing enforcement of odor detected. Trustee Stuth stated a quantitative measure should be used. Discussion took place about any odor in the town vs. just marijuana (i.e., coffee roasting). Dee Banta suggested it be measurable as it is a regular odor when driving along Hwy 105. Items directed to staff to explore include measuring tools, the standard set by the State, and enforcement means of other agencies.

12. Update on New Town Property. Bob Radosevich provided an update of the activity at the 28-acre property, including rekeying options, recording the deed, assessing the buildings, and waiting on Brooks' schedule to check the water lines.

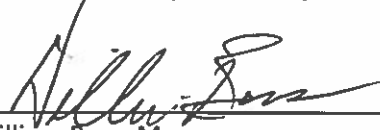
13. Board Reports. Trustees Stuth and Havenar intend to visit Leadville to review efforts for Economic Development. Trustee Stuth stated she is sending emails to local businesses to create profiles for the town website. Mayor Bass reviewed his Mayor's luncheon and the information presented for the El Paso County Master Plan and updates of the regional water project proposed.

14. Next Meeting (July 22) will include a workshop for Short Term Rentals at 5:00 PM.

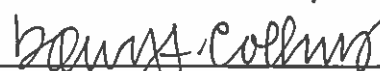
15. Convene to Executive Session. MOTION (Farr, Stuth) to convene to executive session at 7:40 PM.

16. Reconvene to Open Session. MOTION (Stuth, Havenar) to reconvene to open. Motion PASSED.

17. Adjourn. Mayor Bass adjourned at 8:50 PM.



William Bass, Mayor



Dawn A. Collins, Town Administrator/Clerk

7/22/2021

Date