

Parks Commission Meeting Minutes: 06/17/2021 – 8:47 AM – Town Hall, Palmer Lake

Member Attendance: Reid W, Mike P, Greg F, Ande F

Staff: Dawn C, Jason D, Tish T

Public: Karen Stuth, Cindy Graff

1. Call to Order at 8:47 AM
2. Roll Call – Reid, Mike, Greg, Ande
3. MOTION (Mike, Greg) to approve May 20 meeting minutes. MOTION passed.
MOTION (Reid, Mike) to approve June 3 meeting minutes. MOTION passed.
MOTION (Reid, Mike) to approve current Agenda. MOTION passed.
Mike reported that the Community Garage Sale monies were added to petty cash with a total balance of \$401.33.
4. Jason (Public Works Supervisor) reported that the Palmer Lake fountain was installed with Alicia's help. An electrician did confirm the safety of the line. Cindy G. asked when will the piles be leveled & the asphalt will be completed on the west end by the bridge. Jason said it will be done by July 4th.
5. Trustee Karen Stuth presented an Economic Development Plan of four pillars - Outdoor, Food, Arts and History. Trustee Glant Havenar will partner and oversee History and Arts. Karen will oversee Outdoors and Food. Discussion took place about an app for visitors to the Town. Reid asked if this would tie in with the town website and Dawn confirmed it would not. A brochure for the town was also discussed for use throughout El Paso County.
6. The Community Garage Sale did not have as big of a turn out and less than \$100 was raised. The checklist should be followed more closely to improve with next year's advertisement. It was posted on the town website and town sign. The Fishing Derby was a big hit. Many thanks to Cory for all the giveaway gifts and fishing poles. The Lyons Club will be sending out a Thank You to Cory Adler, Colorado Division of Wildlife. The winner caught a 12" fish.
7. Dawn reported the town website will post the upcoming Parks Commission open position. It was discussed to consider modifying the meeting time depending upon the new person filling the position and the committee's schedule. Dawn proposed the idea of alternate members in the event one cannot attend.
8. a) The fountain at the lake has been installed and it is in working condition. It is not as centered as last years, making it closer to the East side of the shore. It was not clear if the night lights would be running at this time and Mike P will verify.
b) Mike repaired two sections of the split rails located on the west side of the train tracks. After two days there was damage again. Greg reminded everyone that the contract with the railway system is to have the 300 ft of fencing and the rest is up to the railway company. People will continue to drag their kayaks, canoes and whatever else is needed over the split fence so why spend more energy. It was stated to focus on the 300 ft the town is responsible for. Reid mentioned a small pedestrian crossing may help. Vehicles would not be allowed to use it. Dawn will follow up with the railway company.
c) One 3x3 bulletin board will be installed on the east side of the lake near the restrooms by the county. Information can be posted like history, trails, town news as space allows.
d) Dates and times for meeting with El Paso County was discussed. Dawn will follow up.

- e) Discussion about wildlife on the south end of Palmer Lake and a temporary fence be put up to protect the cattails. It is the muddy shallow end of the lake and at this time it will be left alone to naturally develop. Members were instructed to walk through and bring back ideas to address preservation or changing the area to include the launch area, measuring to add fencing to protect the small wildlife area.
 - f) Safety of the pedestrian bridge was discussed and posting a caution sign to direct the safest route to walk. Committee members agreed and Dawn will address it with staff.
 - g) Access to the Park gate can be opened by calling PD or FD.
9. Glen Park area
- a) Report was filed by Reid for the stolen balance beam with PLPD. Julia will file with the town insurance.
 - b) The new parking kiosk was discussed, and installation will follow once staff is trained. BOT approved the parking fee at \$5. Commission members are encouraged to drive by and count the parked cars, note the time of day and send to Reid so he can collect the data for PLPD and the town.
10. The Little League was discussed, and Dawn will be contacting Dion and invite Greg (in place of Kirk) from the Commission. Greg will be the new POC for Centennial Park
11. Cindy G gave an update for the Festival on the Fourth. She has been meeting with security, PD, FD regarding parking. Volunteers are still needed to help with this event. Advertisement will start this week and local news media is lined up to cover the story. Other social media like Awake the Lake and FB will advertise.
12. Greg mentioned end of August would be the best time for a Service in the Parks Day. Reid asked for this to be added to the next month's agenda.
13. No public comments.
14. Mike & Reid will attend the 6/22 meeting with El Paso County Parks, along with Dawn and Jason to discuss parking and the new Santa Fe Open Space.
15. Next Meeting July 1, 2021.
16. Adjourned at 10:44 AM.

Minutes by: Tish Torweihe, Admin Assistant