

Parks Commission Minutes: 02/04/2021 – 8:30 AM – Town Hall, Palmer Lake

Member Attendance: Mike P, Reid W, Greg F, Kirk N

Others: Jess F, Cindy G, Dawn C, Tish T

Excused: Ande F

1. Call to Order at 8:34 AM.
2. Roll Call – Mike, Reid, Greg (Kirk arrived approximately 8:45 AM).
3. Approve Minutes from 01/04/21 meeting. MOTION (Mike, Greg) to approve. Motion passed.
4. Review of appointments and terms approved by the Board in January.
5. Petty Cash Report. Mike reported a total of \$280.18 to date. Jess turned in a \$6 receipt.
6. The memorial bench requested by Bonnie Gray was reviewed and discussed generally for a plan to create criteria for memorials. Reid stated that he would locate the proposed memorial guidelines that were tabled a couple of years ago, and bring this back to the March agenda for further definition.
7. Agenda item 14 was determined to address prior to item 7 (Avid4 request). Reid gave description of the lake levels. Cindy commented that the Awake the Lake meeting reviewed the low level of the lake at a recent meeting. Kirk stated the lake report states it is severely low at the north end. Collins will check with Water Supervisor (Steve) about the reservoir level and possibility of adding to the lake. Discussion about options for the lake began. Reid will contact Wildlife department about stocking the lake at the level it is. Conversation will continue regarding the level of use. The Avid4 request for use of the lake will be continued until more information about the lake level is gathered and discussed as well as improvement to the current COVID restrictions.
8. POC Responsibilities. Greg agreed to oversee the events calendar and will be a point of contact for the Town website and social media sharing.
9. Winterfest. Discussion took place about the plans for Feb-6 from 12-3p. Reid stated a thank you to Jason Dosch and Chief McCarthy for assisting with the wood piles and placement for the bonfire. Members will meet one hour early to set up for the fire and broom ball equipment. Flyers will be delivered to post in local shops. Jess gave instruction about filling the carafes with cocoa, petty cash for change and credit card purchasing for sweatshirts. Tish offered to assist with credit card transactions the day of through the Town website. Cindy will provide cones for the ice.
10. Kirk checked with the Historical Society about the old firetruck and they indicated they have no use. Discussion took place to identify the VIN, confirm ownership, and check if it might run. Reid will contact Facinelli once ownership is learned. Ideas were tossed around about potential use. Collins will check with CIRSA about coverage once a proposed plan/idea comes together.
11. Reid explained the background on the solar parking kiosks he gathered information on, including that there is a good 6 hour of sun and good wifi to support in the Glen area. Reid will add information that Jess assembled to his data into a spreadsheet for review at the March meeting. Reid stated his opinion of all paying the same fee. Discussion took place about challenges and enforcement.

12. Glen Park Playground modifications were reviewed from CIRSA. Discussion took place about various equipment and the donation of \$500 for wood chips to the playground was mentioned. Discussion was had about covering the slide structure, consider moving swings, and expanding some of the chips area. It was stated that an on-site visit may be in order in the spring to review and identify the projects in a plan to provide CIRSA.

Kirk left the meeting approximately 10:30 AM.

13. Collins reviewed the suggested modifications of the Parks Commissions rules and reasons to modify. Members agreed and a new draft will be distributed to members.
14. Conditions of lake addressed within item 7.
15. No public comment.
16. The next meeting is March 4 at 8:30 AM at Town Hall. Items to add were mentioned: add election of chair and vice chair; report of other meetings. Reid also mentioned distribution of the Santa Fe Open Space request for public comment as well as the parking at the lake becoming the main parking for this space. Collins added she will distribute a link and/or copy of the Glen Master Plan and asked about the Centennial plan status.
17. Adjourn. MOTION (Mike, Greg) to adjourn at 10:42 AM. Motion passed.

Minutes by Dawn A. Collins, Town Clerk