

Parks Commission Meeting Minutes: 04/01/2021 – 8:30 AM – Town Hall, Palmer Lake

Member Attendance: Mike P, Reid W, Greg F

Excused: Kirk N, Ande F

Others: Cindy G, Tish T, Jason D, Dawn C and public members Terri Watson, Phyllis Head

1. Call to Order at 8:32 AM.
2. Roll Call – Greg, Mike, Reid.
3. Approve minutes from 03/18/21 meeting. MOTION (Mike, Greg) to approve minutes. Motion passed.
4. Mike reported \$386 of petty cash.
5. An update of items from the 3/25 Board meeting was provided. The recommendation for a parking kiosk at the trailhead was approved to purchase and install. The fees will be further reviewed at an upcoming meeting. The lake level discussion and recommendation will come back after collecting additional public input.
6. Avid4 Summer Camp request to utilize the lake was discussed. It was agreed that if water activity is allowed, the only direction will be to request the camp instructors to park on the west side of the lake. Collins will communicate a response to the request.
7. Update of the scout project was provided, including that 5-ft posts will be installed beginning Sat., 4/3. Jacob intends to complete the water side of the project and the land side may follow up at a later date as another project. Terri Watson inquired about deer movement in the area. Reid and Mike explained the research done for height restriction and proper fencing for wildlife.
8. Review of Little League. Reid suggested holding this item for the next meeting as Kirk works with them.
9. Greg provided an overview of the work on the disc golf course, with plans to move hole 8 for additional sun exposure; add five caution signs; add trash at the entrance/end; and over the season to level pads. He intends to have three clean up days. Collins will inquire with ATL regarding the work anticipated for the side/slope off bridge. Greg will meet with Phyllis about noxious weeds along the course.
10. Lake Restroom Display Cases. Reid will coordinate with El Paso County to add cases to accommodate for both historical and current information.
11. Memorial guidelines were reviewed. MOTION (Mike, Greg) to approve and implement as presented. Motion passed. Collins will distribute and post for public access.
12. Cement Pouring Projects. Reid provided a copy of the list of projects and Collins will inform PW Supervisor to coordinate work.
13. Events checklists were discussed and instructed that drafts be sent/email to Tish, including chipping day, volunteer service day, and fireworks events.
14. Glen Park playground list of modifications were addressed. Reid distributed a copy of items that need work. Discussion took place about regular inspections for risk management requirements. Reid asked for assistance. Collins will share the list with PW Supervisor and it was agreed for members to meet on 4/8 mid-morning at the park.
15. A Centennial park visit was scheduled with Reid, Kirk and Mayor Bass to review the lake concerns. Ideas for future development should be addressed before the May Master/Comp Plan neighborhood meeting.

16. Fireworks update. Cindy explained the plan for a “freedom fest” to begin after the Monument parade activity, roughly 2-3p until sunset, and plan for fireworks. She is meeting with sponsors, applied for a \$1000 grant, following up on estimate for security, and plans to put down a deposit for the Fireworks company (extended to end of April). More will be reported at the next meeting.
17. Proposed plan for the Old Firetruck will be held for a future meeting.
18. The summer volunteer service day was discussed. It was agreed it should take place prior to Memorial Day, and is rescheduled from mid-June to Sat., May 22 from 9a-noon. Tish will draft a flyer and Reid will confirm Lindsey as a contact.
19. Discussion about meeting twice a month during spring/summer months took place. This will be reviewed at the next meeting and a second meeting agreed on April 15th at 9 AM.
20. Public Comment. Phyllis Head reviewed her long-time role with noxious weeds, along with others. She would like to turn it over to someone else. Review of brochures, various tools and equipment took place.
21. Report of other meetings. Reid mentioned that he and Kirk attended the March Board workshop and meeting and stated the workshop is a favorable addition for items of discussion.
22. Next meeting will be Thursday, April 15 starting at 9 AM.
23. Adjourned by Reid at 10:15 AM.

Minutes by Dawn A. Collins, Town Clerk