

Parks Commission Meeting Minutes: 06/03/2021 – 8:45 AM – Town Hall, Palmer Lake

Member Attendance: Reid W, Kirk N, Mike P, Greg F, Ande F

Staff: Dawn C, Jason D

Public: Matt Stephen, Cynthia Graff, Alicia Gatti

1. Call to Order at 8:50 AM
2. Roll Call – Reid, Kirk, Greg, Mike, Ande
3. MOTION (Kirk, Greg) to approve May 6 meeting minutes. MOTION passed. Reid mentioned a correction to item 4 of the May 20 special meeting; to be held until the next meeting. Reid suggested moving item 9 of the agenda to follow item 5.
4. Mike reported income of \$63.42 and less expenses makes a current balance of \$350.68.
5. Jason Dosch reported on work completed with Parks – poured a 2x2x2 slab for the parking kiosk and suggested adding a light to the trailhead parking area and possibly a camera. Jason reported water going into the lake (June) and continued shaping of the public parking off 105. Millings will be removed prior to July 4th weekend event. Discussion of public parking design took place.
- 9a. Alicia provided background about the lake fountain. Discussion took place about installing it and requirements to put in, position of the spray. MOTION (Kirk, Mike) to keep it straight up as traditionally done. MOTION passed. Staff, Alicia and Commissioner Ande will meet Wed., 6/9 to review and complete installation.
- 9b. Fencing for the RR/lake area was reviewed. More information about the required fencing by the RR agreement will be researched and brought back to a future meeting to determine additional town added fencing. Collins will check into length and material required. 9c was removed.
- 9d. The east side of the lake parking was reviewed with Collins following a discussion with El Paso County. The County requested that with the Santa Fe open space being developed that the Town and County collaborate on a plan to expand parking in the future. A preliminary meeting will be identified to review the concept of additional parking. Collins stated the County has a 3x3 bulletin board for the restroom and would like to include trail information.
- 9e. Review of segregating more of the wildlife and addition of a launch area took place. Collins will check into Conservation Trust Funds for the material (posts, rope).
6. The 5/22 Service Day was reviewed – 35-40 people working on Parks – huge success! Reid suggested one additional load of sand for under the swings that were set and more chips to be added to the Glen playground. Collins will check Conservation Trust Funds and Dosch will check on cost of sand. It was also noted that Commissioner Reid should file a report with PD about the missing balance beam from the playground.
7. Reid will provide his notes from the Master/Comp Plan neighborhood meeting for Parks.
8. Greg provided an update of the work on the disc golf course, including pad improvement and moving/adding pins to make it more versatile. Greg stated they will need sand and 2x6 lumber and will be adding a trash bin. Club funds will be used with additional funds from petty cash.
- 10a. Update on the playground was reviewed.
- 10b. Open space in the Glen area beyond the tennis courts currently used as 7-8 parking space was discussed for long term use. It was agreed to leave it open at this time.
- 10c. Parking kiosk was previously discussed.
11. Collins reported trying to connect with the contact for the Little League but that an agreement will be reviewed with the town versus prior agreement with Awake the Lake.

12. An update of the community garage sale turnout was given by Reid. Lindsey will post 6/5 announcement and Jess will complete map with five locations.
13. Cindy provided an update on the Festival on the Fourth planning activity. Hours of the beer garden will be followed up on. Collins will get "volunteers needed" on the town sign.
14. The protection of the reservoir area was discussed, specifically a meeting with the US Forest Service. Collins reported that the town has paperwork that will be reviewed with the Town Attorney, Police Chief and Municipal Judge relating to enforcing protection of the area.
15. Public Comment. None made.
16. Report of Other Meetings. None.
17. The next meeting is planned for June 17.
18. Reid adjourned the meeting at 10:33 AM.

Minutes by Dawn Collins, Town Clerk