



Town of Palmer Lake
Minutes of the Planning Commission
July 15, 2020 @ 6:30 PM
28 Valley Crescent, Town Hall, Palmer Lake CO

Planning Commission members present:

Chairman Dave Cooper
Commissioner Mark Bruce
Commissioner Samantha Padgett
Commissioner Charles Ihlenfeld
Commissioner Bill Fisher
Commissioner Vic Brown
Commissioner (vacant)

Agenda:

- 1. Call to Order.** Chairman Cooper called the meeting to order at 6:46 PM.
- 2. Approval of Minutes from June 17, 2020.** MOTION (Ihlenfeld, Padgett) to approve the minutes. Motion PASSED.
- 3. Sign Permit Application for Hairapy Salon, 47 Hwy 105 (Emily Bryant).** Ms Bryant explained the design of the sign. MOTION (Bruce, Padgett) to approve the sign as presented. Motion PASSED.
- 4. Recommendation on Vacation (Right of Way) for Parcel 71054-08-062 (Sara Smith, applicant).** Ms. Smith spoke on behalf of her client to request a vacation of a Town right of way in order to provide access to the property from Epworth. Review of the property took place. Discussion about the prospective buyer and placement of the home took place as well as driveway access. MOTION (Bruce, Ihlenfeld) to recommend to the Board to APPROVE the vacation contingent on the new owner eliminating all interior lot lines to create one parcel for one residence. Motion PASSED.
- 5. Recommendation to Amend Ordinance Allowing Digital Sign (Town).** Discussion took place about the ordinance language, making certain only this one particular sign is allowed. MOTION (Ihlenfeld, Bruce) to recommend to the Board to APPROVE the ordinance to amend the sign code. Motion PASSED.
- 6. Adopt Glen Park Master Plan to the Town Master Plan/Comp Plan.** Discussion took place about working together on the Master Plan updates. MOTION (Padgett, Fisher) to adopt the Glen Park Master Plan to the Town Master Plan/Comprehensive Plan. Motion PASSED.
- 7. Interview (2) Candidates for Vacant Seat (Planning Commission).** Amy Hutson was present and discussed her interest with the members to serve on the Commission. The second candidate was not in



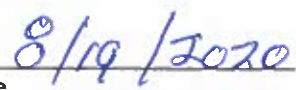
attendance. MOTION (Ihlenfeld, Fisher) to nominate Amy Hutson to the Board of Trustees for appointment to the Planning Commission, if no other applicant responds this week; otherwise, if the second applicant has interest, to bring this item back to the next meeting. Brown expressed concern about applicants possessing qualifications. Vote taken: aye-5; nay-1 (Brown). Motion PASSED.

8. **Comprehensive Plan Update.** Fisher stated the Team is still organizing work groups.

9. **Adjourn.** MOTION (Ihlenfeld, Fisher) to adjourn at 8:27 PM. Motion PASSED.


Chairman – David Cooper


Town Clerk – Dawn A. Collins


Date