Town of Palmer Lake
Minutes of the Planning Commission
September 16, 2020 @ 6:00 PM
28 Valley Crescent, Town Hall, Palmer Lake CO

Planning Commission members present:

Chairman Dave Cooper
Commissioner Samantha Padgett
Commissioner Bill Fisher
Commissioner (vacant)
Commissioner Mark Bruce
Commissioner Charles Ihlenfeld
Commissioner Vic Brown

1. **Call to Order.** Chairman Cooper called the meeting to order at 6:01 PM.

2. **Approval of Minutes from August 19, 2020.** MOTION (Bruce, Ihlenfeld) to approve the minutes. Motion PASSED.

3. **Sign Permit for Good Medicine – N.Morris, MD.** No representative was in attendance. Cooper chose to take other items until someone arrived.
Following completion of other items, the members returned to this item, with no person representing Good Medicine. Cooper stated that the sign presented meets the code requirements. MOTION (Fisher, Bruce) to APPROVE as presented. Motion PASSED.

4. **Update on Planning Commission Appointment (A.Hutson).** Collins explained the delay of the Board appointment. Ms. Hutson was present to hear the proceedings of the meeting and will plan to attend the next Board meeting on September 24 for action on the appointment.

5. **Discussion/Recommendation for Parking in Glen Area.** Trustee Miner reviewed the Master Plan Team mission and the recent Glen neighborhood meeting to provide the citizen feedback/comments that relate to the parking and/or traffic in the Glen area. There were roughly 80 participants, including 40+ online and 40+ in person. Cooper explained that the meeting was to gather information. Fisher commented the meeting was well conducted and respectful of different views. Staff explained the prior direction based on plans presented to the Board from the adhoc parking committee and the request for a general recommendation to bring to the Board on September 24 for the preparation of the trail parking to re-open. Discussion took place at length regarding past parking issues, existing parking areas, walkability, careful and thorough signage throughout, parking fees, additional parking to consider, on-street parking. MOTION (Fisher, Padgett) to recommend the Board re-open the trail with parking on both sides of street – parking area and individual spaces need to be clearly defined and parking instruction signage provided; adding walkability at Valley Crescent and Spring with a strip on one side for pedestrian walking; adding a fee box for trail parking (tear-off ticket to place on vehicle dash) noting license number and nominal fee; with a future study to determine expansion of parking and means of payment. Motion PASSED.

6. **Next Meeting (October 21) and Future Items.** Collins provided an update of the Board imposing a moratorium on new construction and issuing water taps in order for staff to effectively gather information concerning water (i.e., taps purchased and not paid monthly, taps purchased with no plan, water capacity to serve current property without subdivision).

7. **Adjourn.** MOTION (Ihlenfeld, Padgett) to adjourn at 7:38 PM. Motion PASSED.

Chairman – David Cooper

Attest: Town Clerk – Dawn A. Collins

Date: